

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MARCH 03, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Vice Mayor Allsop called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Vice Mayor Allsop, Councilman Hatch, Councilwoman Kakavas, and Councilman Kelley.

COUNCIL MEMBERS ABSENT: Mayor Seymore and Councilman Leech.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Joe Shelley, Police Chief; Justen Tregaskes, Planning and Zoning Director; Rachael Hall, Assistant City Clerk; and Tamra Reidhead, City Clerk.

GUESTS: Dawn Wilson, Mark Vest, Betsyann Wilson, Brandt Clark, Jon Adams, Brad Edgington, Ken McFall, Ray Duran, and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Allsop led the Council and audience in the pledge of allegiance.

Vice Mayor thanked the citizens who stood by the highway during the procession for Officer David Kellywood last week.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

A. Presentation on Community Outreach by Northland Pioneer College.

Betsyann Wilson, Executive Director of Northland Pioneer College (NPC) Friends and Family, said NPC was part of Navajo County Community College District and had been operating since 1974. NPC served Navajo and Apache counties and had nine locations throughout the two counties. She presented an overview of the college's financial budget.

Ms. Wilson said NPC's current model for community college funding came from local property taxes (42%), State (25%), grants and contracts (20%), and from students (7%). Property taxes had a maximum increase per year that equaled 2% over prior year's levy plus an increase for new construction. The maximum levy for FY 19-20 was \$1.816 million.

Ms. Wilson said the State's appropriations were operating/maintenance funding, equalization, and capital/STEM funding. NPC had the lowest tuition rate at \$74 per credit hour. Employee compensation and benefits were the largest expense for NPC.

Ms. Wilson said NPC had saved funds over several years to allow for expansion of facilities at Show Low campus.

Councilman Hatch asked if NPC had statistics to show the success rate for students who were enrolled with NPC. Ms. Wilson said NPC did not have specific statistics because determining success was different for each student. Mr. Mark Vest, NPC President, said there were statistics to show the success rate for the nursing students from the nursing tests they took. NPC would like to have job placement rates for students that participated in other programs, but that had not been completed yet. He could gather more information and present it at a future Council meeting.

Councilwoman Kakavas said NPC staff's participation with the local workforce board was important in providing career pathways for local citizens.

7. **CONSENT CALENDAR:**

A. Acceptance of Governor's Office of Highway Safety Grant and Authorization of Associated Budget Transfers. (Joe Shelley)

B. Consideration of Minutes of Show Low City Council meetings:
(1) Regular Meeting of February 18, 2020.

COUNCILWOMAN KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN KELLEY; PASSED 4 TO 0 WITH VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, AND KELLEY VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Request to Annex Properties Located South of Cub Lake Road into the City of Show Low – A.P. Nos. 212-03-137B, 212-03-138, and 212-03-019P – #P-1320. (Justen Tregaskes)

Mr. Tregaskes said Brad and Shannon Edgington and Ken and Sharon McFall have approached the City and requested the annexation of property known as A.P. Nos. 212-03-137B, 212-03-138, and 212-03-019P into the City of Show Low to allow for connection to City sewer. He said the Council might want to explore the possibility of expanding the annexation area to create a more logical boundary. If the Council wanted to expand the boundaries, they could direct staff to contact the property owners in the expanded area to see if they would be interested in being annexed into the City.

Mr. Tregaskes said once all interested property owners had been identified, the Council would direct staff to move forward with the annexation by filing the official map and blank annexation petition. Within 30 days from the date of filing in Navajo County, the property owners would be notified and a public hearing would be held before the Council. Following the public hearing, staff would collect signatures from the affected property owners, the signed petition would be filed, and the Council would be presented with an ordinance for annexation.

Councilwoman Kakavas asked what the benefits would be for the City to annex the properties. Mr. Tregaskes said the benefits to the City would be to clean up the small county islands and have a more unified boundary in that area. It would also help with emergency calls that were placed for those properties. It was difficult for dispatchers to know what agency was supposed to be dispatched for that area because of the county island within the City limits. He said City water was available for this area, and City sewer was stubbed nearby.

Councilman Kelley confirmed the bold and outlined properties on the map were property owners who came to the City and asked to be annexed and connected to the City's sewer system. He asked if the other properties would be able to connect to the City's sewer system as well. Mr. Tregaskes said yes, the properties that were directly adjacent to Sutter Drive would be able to connect to the sewer system. He said sewer was

not currently available for the properties that were not adjacent to Sutter Drive, and an extension would be required.

Councilwoman Kakavas asked if all the roads that were used would need to be fixed and brought up to City standards. Mr. Tregaskes said the properties that were currently developed had access to either a City street or county street. Sutter Drive was a county street but was built to City standards.

Councilman Hatch asked what type of business was currently on one of the developed properties. Mr. Tregaskes said the business was mainly a wholesale business. Councilman Hatch asked if the developed properties had wells and septic tanks. Mr. Tregaskes said the developed properties would be on septic tanks and some properties might have wells. Some of the properties were connected to City water due to the water system the City bought from Ernie Sutter.

Vice Mayor Allsop asked if the City's sewer system was sufficient to add all the county properties. Mr. Tregaskes said the capacity would not be an issue for the sewer system.

Councilwoman Kakavas preferred staff to only contact the property owners that were to the north of the current proposed properties to see if they were interested in being annexed. Mr. Muder said staff could do that and suggested that the City property to the west be annexed along with the proposed properties as well.

Vice Mayor Allsop asked if any other property owners besides the proposed three properties had contacted staff to be annexed into the City. Mr. Muder said no, the other property owners had not contacted the City to be annexed. Staff wanted to see if Council wanted to direct them to contact the other property owners. If the other property owners were not interested, then staff could move forward and file the blank petition on the current properties that wanted to be annexed.

Councilman Kelley said staff shouldn't hold up the annexation project if they did not receive responses from the other property owners.

COUNCILMAN HATCH MOVED TO DIRECT STAFF TO FILE THE BLANK PETITION WITH THE NAVAJO COUNTY RECORDER FOR THIS PROPOSED ANNEXATION INCLUDING THE CITY'S PROPERTY, AND TO APPROACH THE TWO PROPERTY OWNERS TO THE NORTH AND THE PROPERTY OWNERS TO THE WEST TO SEEK ANY INTEREST BEFORE FILING THE PETITION.

Mr. Brown clarified that if the other property owners declined to be annexed that the Council would still want to annex the proposed properties and the City property.

Councilman Kelley said staff should give the other property owners a reasonable amount of time to allow for a response but then proceed with the annexation process for the proposed three properties and the City property.

THE MOTION WAS SECONDED BY COUNCILWOMAN KAKAVAS; PASSED 4 TO 0 WITH VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, AND KELLEY VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilwoman Kakavas said she, along with Mayor Seymore, Mr. Muder, and Mr. Brown, met with Timber Mesa Fire and Medical District staff to discuss the intergovernmental agreement.

Vice Mayor Allsop said Johnnie Rae Latham's Celebration of Life would be this Saturday, at the Grace Church, starting at 11:00 a.m.

B. Mayor

None.

C. City Manager

Mr. Muder said in public works projects, work continued on the West Cooley sewer main replacement and the North 16th Avenue waterline extension projects. City crews worked on ditch maintenance, replacing damaged and faded street signs, and rehabilitating the Old Pavilion at City Park. He thanked our citizens for their patience as crews continued to improve infrastructure and City amenities and keep the City clean.

Mr. Muder said the 2020 U.S. Census was rapidly approaching. By April 1, every home should receive an invitation to participate in the Census. Citizens would have three options for responding: online, by phone, or by mail; however, online forms would be the primary tool for responses. Each individual resident counted in the Census helped add to the available funding for projects within the City. He also invited the seasonal residents to participate in the Census by simply listing Show Low as their primary residence on the Census form.

Mr. Muder said the recreation department started preparations for the upcoming Spring Play Days, which would be held March 16 through 19. The recreation department continued accepting registrations for the grass volleyball league through April 3. Registration was also underway for coed, men’s, and women’s summer softball leagues through April 11.

10. **SCHEDULING OF MEETINGS:**

Mr. Muder said there would be a Special meeting for the Council to interview the applicants for the vacancy on the City Council. The meeting would be held on March 10, at City Hall in the Heritage Conference room beginning at 6:00 p.m.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MARCH 3, 2020 AT 7:58 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

Daryl Seymore, Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on March 3, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk