

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 17, 2019 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, Vice Mayor Allsop, Councilman Hatch, Councilman Crittenden, Councilman Leech, Councilwoman Kakavas, and Councilman Kelley.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Justen Tregaskes, Planning and Zoning Director; Shane Hemesath, City Engineer; Cari Bilbie, Accounting Manager; Joe Shelley, Police Chief; Rachael Hall, Assistant City Clerk; and Tamra Reidhead, City Clerk.

GUESTS: Derik Whipple, Beau and Gracie Williams, Aspen Harmon, Pearce Hall, Dan Moses, Laura Ellsworth, Logan Johnson, Dahltyn Perkins, and others.

The students who participated in Student Government Day and were seated on the dais with the Council introduced themselves.

3. Invocation.

Laura Ellsworth, Junior Class President, gave the invocation.

4. Pledge of Allegiance.

Dahltyn Perkins, Student Body Vice President, led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that **IS NOT** scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by

those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

A. Presentation Regarding League of Arizona Cities and Towns Conference by Show Low's Youth Delegation.

Student Body President Beau Williams said the students who attended the League of Arizona Cities and Towns annual conference were Senior Class President Pearce Hall, Junior Class President Laura Ellsworth, and Junior Class Vice President Gracie Williams. He said they would summarize what they learned during the conference, which was a wonderful learning experience.

Mr. Williams said he proudly carried the Show Low flag across the front of the room while the announcer introduced the City. Mr. Williams was accompanied by Mr. Hall, Ms. Ellsworth, and Ms. Williams.

Ms. Ellsworth said the conference taught financial planning, anti-sexual harassment, helping students understand they need not be treated in a way they did not want to be treated, and that they could make a change.

Ms. Ellsworth said they were able to get to know other students, talk about the good and bad things in their cities, and what they could change. She said Show Low was accepting of newcomers, had different kinds of people, and there were a variety of entertaining activities in the City.

Mr. Hall said one topic was about financial literacy. They discussed having an emergency fund, having and keeping a good credit score, and paying back loans.

Mr. Williams said another topic was about recognizing signs of sexual and physical abuse. They discussed self-worth, complimenting others, seeing others and their circumstances, and knowing how to intervene.

Ms. Williams said their last topic was about speed networking. They were split into groups and asked essential questions to answer. Some questions were about plans after high school, their biggest role model, and the most significant problems facing students in their schools.

Mr. Williams thanked the City for providing the students the opportunity to attend the conference.

7. CONSENT CALENDAR:

- A. Proclamation by the Mayor Proclaiming September 17 through 23, 2019 as **CONSTITUTION WEEK** in the City of Show Low.
- B. Consideration of Approval to Deed Property to Gregory and Denise Butler and Approval of Roadway Easement. (Morgan Brown/Ed Muder)
- C. Consideration of Acceptance of SR260 and Evergreen Lane Turn Lane, City of Show Low Project No. R-2319. (Shane Hemesath)
- D. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of September 3, 2019.

COUNCILMAN CRITTENDEN MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY VICE MAYOR ALLSOP; PASSED 7 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CRITTENDEN, HATCH, KAKAVAS, KELLY, AND LEECH VOTING IN FAVOR.

Mr. Williams read aloud the proclamation for Constitution Week.

Mayor Seymore said the Council handed out Constitution booklets to the students in attendance. He gave background information about the Constitution.

8. NEW BUSINESS:

- A. Consideration of Award of Contract for City Landscape Maintenance, City of Show Low Project No. FM-0520. (Bill Kopp)

Mr. Kopp said the City's fiscal year 2020 budget included \$60,000 for the regular maintenance of lawns and landscaping at City facilities. The current contract with It's Magic Inc. had expired so re-bidding this work was necessary. The work included regular landscape maintenance at the following City facilities: city hall, library, airport, Festival Marketplace, Archibeque Park, city campus, public works operations, public safety headquarters, old police station, aquatic center, bus barn, Show Low Senior Center, entry way landscaping (near stake center), electronic sign board area near Burger King, and Brewer Law Office Park. The work also included as-needed irrigation maintenance and on-call weed control for landscape and sport field areas. The contract would be for a period of three years with an option of two one-year extensions. The base contract for landscape maintenance services was \$53,400 to be billed on a monthly basis of \$4,450. The contract amount could be adjusted annually based on the Construction Price Index.

Mr. Kopp said the project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
It's Magic, Inc.	\$54,436.91
WCD Enterprises	\$74,104.00

Mr. Kopp said staff recommended awarding the contract for the City of Show Low landscape maintenance, City of Show Low Project No. FM-0520, to It's Magic, Inc. in an amount not to exceed \$60,000.00 per year plus Construction Price Index adjustments.

COUNCILWOMAN KAKAVAS MOVED TO AWARD THE CONTRACT FOR CITY OF SHOW LOW LANDSCAPE MAINTENANCE, CITY OF SHOW LOW PROJECT NO. PR-0820, TO IT'S MAGIC INC., IN AN AMOUNT NOT TO EXCEED \$60,000.00 PER YEAR PLUS CONSTRUCTION PRICE INDEX ADJUSTMENTS; SECONDED BY COUNCILMAN LEECH; PASSED 7 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CRITTENDEN, HATCH, KAKAVAS, KELLY, AND LEECH VOTING IN FAVOR.

- B. Consideration of Acceptance of East McNeil Waterline Replacement, City of Show Low Project No. W-0119. (Shane Hemesath)

Mr. Hemesath said at its November 6, 2018 meeting, the City Council awarded a construction contract to Rock Country Builders in an amount not to exceed \$243,752.50 for the East McNeil waterline replacement project. The budget for the project in the approved fiscal year 2019 capital improvement plan was \$300,000. The scope of work included replacing approximately 2,100 linear feet of aging and deteriorating six-inch AC waterline with an eight-inch PVC water main and installing new water services and fire hydrants. Any concrete or asphalt removed during the project was replaced. The proposed improvements were located in East McNeil from Central Avenue to 5th Place.

Mr. Hemesath said construction of the East McNeil waterline was completed, and the final cost of the work was \$249,654.88. During construction, the contractor encountered unanticipated conditions that resulted in revisions to the scope of work. The contractor encountered a large amount of rock excavation in the cul-de-sac of West McNeil. There was also a connection to an existing water main in East McNeil that was eight-feet deep, much deeper than the normal three to four feet deep that was normally expected. Additional costs were incurred based on these conditions.

Mr. Hemesath said staff recommended accepting the East McNeil waterline replacement, City of Show Low Project No. W-0119, approving a change order for \$5,902.38 resulting in a final project cost of \$249,654.88, releasing the retainage, and initiating the two-year warranty period.

COUNCILMAN HATCH MOVED TO ACCEPT THE EAST MCNEIL WATERLINE REPLACEMENT, CITY OF SHOW LOW PROJECT NO. W-0119, RELEASE THE RETAINAGE, INITIATE THE TWO-YEAR WARRANTY PERIOD; SECONDED BY COUNCILMAN KELLEY.

Councilman Kelley said the most common question about contractor bids was why change orders were allowed. He said the contractors would have to bid as if the project would have issues during the entire project and that would increase their bid price. He believed that change orders should be allowed for unforeseen events during a project.

PASSED 6 TO 1 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CRITTENDEN, HATCH, KAKAVAS, AND KELLY VOTING IN FAVOR AND COUNCIL MEMBER LEECH CASTING THE DISSENTING VOTE.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Vice Mayor Allsop said he attended Teen Court and thanked Magistrate Patterson and the students who participated. He thanked Mr. Whipple and others that were involved with taking the students to attend the League of Arizona Cities and Towns annual conference.

Councilman Kelley challenged the students who were in attendance to read the Constitution and to strive to be above average.

Councilman Hatch said the fundraiser Cawtoberfest would be this Saturday at Mountain Meadows Park and would benefit Summit Healthcare.

B. Mayor

Mayor Seymore said he, along with the city manager and city attorney, met with State Representatives and received verbal commitments to help find funds for water adjudication fees.

C. City Manager

Mr. Muder said there would be a free Movie in the Park this Friday at Ponderosa Field in City Park, with a showing of “Wonder Park.” Concessions would be available for purchase.

Mr. Muder said this Saturday would be the annual fly-in pancake breakfast at Show Low Regional Airport. Youth could fly for free as part of the Young Eagles program. The event was sponsored by the Experimental Aircraft Association.

Mr. Muder said September was National Library Card Sign-up Month, and 258 new cards had been issued so far this month. Children who signed up during September for a new card would receive a free book, and adults would be entered into a drawing to win a free e-book.

Mr. Muder said drivers on US60 between Miami and Superior should expect daily lane closures for ADOT’s Pinto Creek Bridge replacement project beginning September 23. Beginning in October, full closures of US60 were tentatively scheduled on Tuesdays and Thursdays for about eight weeks.

Mr. Muder said in public works projects, the Fairway Park Phase IV waterline project was about one-third completed. Work continued on the Sierra Vista subdivision roadway project, with pulverization complete and installation of culverts underway, before repaving would take place. Also, work on the 24th Drive sewer line replacement project began today. He thanked citizens for their patience as crews completed important projects.

Mr. Muder said the request for proposals for the Four Forest Restoration Initiative’s (4FRI) next long-term, large-scale contract to promote a sustainable forest product industry and accelerate forest restoration in northern Arizona had been posted online on the Federal Business Opportunities website. Additional information on 4FRI was available at www.fs.usda.gov/4fri.

Mr. Williams said Show Low High School had successful spirit week and homecoming dance last week. Today students were able to job shadow City employees, which was a wonderful learning experience.

10. **SCHEDULING OF MEETINGS:**

None.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF SEPTEMBER 17, 2019 AT 7:34 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

Daryl Seymore, Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on September 17, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk