

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, APRIL 2, 2019 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Vice Mayor Allsop called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Vice Mayor Allsop, Councilman Crittenden, Councilman Hatch, and Councilman Kelley, Councilwoman Kakavas, and Councilman Leech.

COUNCIL MEMBERS ABSENT: Mayor Seymore.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Administrative Services Director; Shane Hemesath, City Engineer; Bill Kopp, Public Works Director; Cari Bilbie, Accountant; Brad Provost, Police Commander; and Tamra Reidhead, City Clerk.

GUESTS: Bill Johnson, Chris and Nicole Hudson, Cassie Maschino and Stephanie Streeter.

3. Invocation.

Councilman Kelley gave the invocation.

4. Pledge of Allegiance.

Councilman Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

- A. Presentation of Certificates of Appreciation to Outgoing Members of Planning and Zoning Commission.

Vice Mayor Allsop presented certificates of appreciation to Chris Hudson and Bill Johnson, outgoing Planning and Zoning Commission members and thanked them for their service.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Vice Mayor Proclaiming April 2019 as **Child Abuse Prevention and Awareness Month** in the City of Show Low.
- B. Proclamation by the Vice Mayor Proclaiming April 2019 as **Fair Housing Month** in the City of Show Low.
- C. Proclamation by the Vice Mayor Proclaiming April 27, 2019 as **Arbor Day** in the City of Show Low.
- D. Proclamation by the Vice Mayor Proclaiming April 14 through 20, 2019 as **Public Safety Telecommunicators Week** in the City of Show Low.
- E. Consideration of Minutes of Show Low City Council meetings:
(1) Regular Meeting of March 19, 2019.

COUNCILWOMAN KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN LEECH; PASSED 6 TO 0 WITH VICE MAYOR ALLSOP AND COUNCIL MEMBERS CRITTENDEN, HATCH, KAKAVAS, KELLY, AND LEECH VOTING IN FAVOR.

Vice Mayor Allsop asked Ms. Reidhead to read the Public Safety Telecommunicator's proclamation aloud. He presented the proclamation to Commander Brad Provost and dispatchers Cassie Maschino and Stephanie Streeter.

8. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for the 24th Drive Sewer Main Replacement, City of Show Low Project No. S-0618 and Approval of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2018 Capital Improvements Program (CIP) budget included \$390,000 for a sewer line replacement project labeled "24th Drive Sewer Main Replacement Project." The

existing wastewater collection system consisted of aging 12-inch PVC pipe and it had reached its capacity. This sewer main served as a main trunk line for the west side of the City. The scope of work included installing approximately 2,200 linear feet (LF) of new 18-inch PVC sewer line, 180 LF of new 24-inch sewer line, 15 polymer manholes, and new sewer services in the Fools Hollow subdivision. An additional 400 LF of sewer main and two manholes were requested to be included in the project after the Arizona Department of Environmental Quality (ADEQ) provided their review. This additional scope length was included as an additive alternate in the bid. Other regulatory requirements imposed on the project because of the location in Fools Hollow Wash added costs to the project as well.

Mr. Hemesath said the project was designed by Ironside Engineering with a construction estimate of \$669,000. ADEQ approvals to construct were obtained. The project was publicly bid in accordance with statutory requirements with the following results:

<u>Contractor</u>	<u>Base Bid</u>	<u>Additive Alternate 1</u>	<u>Total Bid</u>
Rawlings Specialty Contracting	\$653,150.00	\$93,000.00	\$746,150.00
Navapache Equipment Services	\$668,110.00	\$91,750.00	\$759,860.00
Central AZ Civil Construction Co.	\$730,560.00	\$88,600.00	\$819,160.00
Western Grade LLC	\$910,704.35	\$122,021.81	\$1,032,726.16
Mountain High Excavating	\$1,036,022.00	\$122,157.00	\$1,158,179.00
Rock Country Builders	\$1,192,320.00	\$152,100.00	\$1,344,420.00

Mr. Hemesath said after analysis of the bids and the budget for the project, staff recommended awarding the base bid only and to budget for the Additive Alternate in the upcoming budget years. Staff recommended awarding the construction contract for the 24th Drive sewer main replacement, City of Show Low Project No. S-0618, to Rawlings Specialty Contracting in an amount not to exceed \$653,150 and approving the associated budget transfers.

COUNCILMAN CRITTENDEN MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE 24TH DRIVE SEWER MAIN REPLACEMENT, CITY OF SHOW LOW PROJECT NO. S-0618, TO RAWLINGS SPECIALTY CONTRACTING IN AN AMOUNT NOT TO EXCEED \$653,150 AND APPROVE THE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN KELLEY.

Councilman Leech asked if there were any anticipated easement issues along the project area. Mr. Hemesath said the bid included removing and replacing two chain link fences after construction was complete. The new sewer line would be outside the fences.

Councilwoman Kakavas asked about the additive alternate no. 1. Mr. Hemesath said that portion of the project was added by ADEQ and was at the north end of the project. Staff planned to budget for the additive alternate in future budget years.

MOTION PASSED 6 TO 0 WITH VICE MAYOR ALLSOP AND COUNCIL MEMBERS CRITTENDEN, HATCH, KAKAVAS, KELLY, AND LEECH VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Leech said the 7th annual BBQ Throwdown and City's 66th anniversary celebration would be held May 4 at the Frontier Fields with food vendors, live music, and a free kids' zone. New this year was a professional steak cooking contest on Friday evening.

Vice Mayor Allsop said he and Mayor Seymore went to Washington, D.C. in March and met with Arizona's U.S. Senators and Congressman to discuss issues important to Navajo County and the City. They also met with Department of Transportation officials regarding the Essential Air Service program in Show Low.

B. Mayor

None.

C. City Manager

Mr. Muder said Show Low Main Street's Spring Shoppes, with over 40 artists, craftspeople, and small businesses offering their wares for sale, would be held April 12, 13, and 14 in the city campus gym at 620 East McNeil. Admission was free.

Mr. Muder said recreation staff was selling tickets for Show Low Night at Chase Field on Saturday, April 27, when the Arizona Diamondbacks would play the Chicago Cubs. Tickets in the all-you-can-eat seats were \$65 each.

Mr. Muder said the annual MLK Day of Service, when volunteers worked on a community project, was April 27. This year, the City partnered with Show Low High School and the student council to plan the day of service. Volunteers would meet at 9:00 a.m. at Show Low High School near the gymnasium's south entrance for assignments, spend the morning working on projects, and reconvene at noon for a city-provided lunch.

Mr. Muder said in public works projects, next week a city contractor would begin working on extending the sewer main on the west side of White Mountain Road from Fawn Book Drive to Park Pineway Plaza. Lane closures weren't anticipated, but traffic control would be required on the outside lane. This project should be completed mid-May. Work had also begun on the East Thornton roadway extension from Central Avenue to 6th Street, which should improve vehicle circulation on the north side of Show Low. He thanked everyone for their patience as improvements were made around the City.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a town hall for citizen input and budget study session would be held this Thursday, April 4, beginning at 7:00 p.m. in the Council Chambers. Also, a Special Council meeting was scheduled for Tuesday, April 9, at 6:00 p.m. at City Hall in the Heritage conference room to interview the applicants for vacancies on the Parks and Recreation Advisory Committee, Board of Adjustment, and Aviation Advisory Committee. The appointments would be made at the April 16 Council meeting.

Mr. Muder said a training for newly appointed Commission, committee, and board members regarding Open Meeting Law, Conflict of Interest, and Public Records was planned for April 23 at 6:00 p.m. in the Council Chambers. Current committee members, board members, and council members were also invited to attend since it had been a few years since most received the training.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **VICE MAYOR ALLSOP ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF APRIL 2, 2019 AT 7:21 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on April 2, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk