

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 7, 2023, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Councilman Adams, Councilman Clark, Councilman Allsop, Councilman Hatch, and Councilman Judd.

**COUNCIL MEMBERS ABSENT:** Vice Mayor Kakavas.

**STAFF MEMBERS PRESENT:** Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Police Chief; Shane Hemesath, City Engineer; Stephanie McQuillan, Human Resources Manager; Cari Bilbie, Accounting Manager; Ashley Ryan, Safety/Loss Coordinator; Jay Brimhall, Community Services Director; Justen Tregakes, Planning and Zoning Director; Kathy Clements, Assistant City Clerk; and Rachael Hall, City Clerk.

**GUESTS:** Ed and Kathy Muder, Derik and Stephanie Whipple, Margie Muder, Clair Thomas, Rick Fernau, Dawn Wilson, Glenn Kephart, Daryl Seymore, Dawnafe Whitesinger, Neil Traver, Riala Leech, Cathy Reed, Phil Uhen, Mannie Bowler, David Clouse, Jacque Allen, John and Beth Jarrett, Todd and Misty Lee, Amy Tregakes, Chris and Nicole Hudson and others.

3. Invocation.

Councilman Adams gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism

made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

A. Recognition of Retiring City Employee, Ed Muder.

A video presentation was shown of current and past City Council members extending their well wishes and appreciation to Mr. Muder for his commitment, dedication, tireless effort, and outstanding work he did for the City of Show Low over the past 34 years.

Mayor Leech invited the public to share their thoughts and wishes with Mr. Muder.

Navajo County Supervisors Seymore and Whitesinger and County Manager Mr. Kephart expressed their appreciation to Mr. Muder for his hard work and dedication in building a community and the partnerships he fostered.

Mr. Traver, on behalf of Real AZ Economic Development, expressed appreciation for Mr. Muder's dedication to regional economic development.

Ms. Wilson said it had been an honor working with Mr. Muder and thanked him for the wonderful job he had done for the City.

Ms. McQuillan, on behalf of People Encouraging Participation (PEP Squad), thanked Mr. Muder for his help and support.

City Council members thanked Mr. Muder for everything he had done for the City.

Mr. Muder said that the City had learned over the years that great things could be accomplished when the Council, staff, and community worked together. Mr. Muder encouraged everyone to keep working together to accomplish great things for the future.

Mr. Muder said he was grateful for the opportunity he had to serve Show Low, his family for all their support throughout the years, and the great staff.

B. Presentation of Annual Report by Show Low Historical Society

Clair Thomas, Show Low Historical Society Museum Executive Director, said the 2022 season numbers were up from the previous season with a visitor count of 4,310.

Ms. Thomas said the Museum had 13 volunteers who donated 1,880 hours and could not operate without them. The Museum also accepted 208 donations.

Ms. Thomas, on behalf of the Board of the Show Low Historical Society Board of Directors and staff, expressed gratitude for the assistance received in obtaining a new roof on the Navajo County side of the building and was grateful for the new sign.

Ms. Thomas said the Silver Creek Railroad Club, whom the museum partnered with, received a \$1,000.00 grant for the continuation of the Railroad exhibit.

Ms. Thomas thanked the City for the beautiful holiday decorations. Her heart was filled with joy seeing the Reidhead House all dressed up for the Holiday Season.

Ms. Thomas said the Museum would open on March 1 and looked forward to the Museum's 28th year.

7. **CONSENT CALENDAR:**

- A. Consideration of Acceptance of Grant Funding from Robert D. Fischer Foundation, Inc., and Arizona Law Enforcement Canine Association and Associated Budget Transfers. (Brad Provost)
- B. Consideration of Acceptance of Frontier Inclusive Park Playground Installation, City of Show Low Project No. FM-2622. (Shane Hemesath)
- C. Consideration of Minutes of Show Low City Council meetings:
  - (1) Study Session of January 17, 2023
  - (2) Regular Meeting of January 17, 2023.

**COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

8. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for East Hall and North 11th Street Bridge Replacement, City of Show Low Project No. R-0922 and Authorization of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2022 Capital Improvement Plan budget included \$225,000.00 for a roadway improvement project labeled "Hall and 11th Street Box Culvert". The scope of work included constructing a pre-cast box culvert, 400 linear feet of new curb, 3,000 square feet of new sidewalk, Americans with Disabilities ramps, electrical conduit, irrigation sleeves, and new drainage infrastructure to facilitate the new bridge replacement. The work also included replacing 110 linear feet of eight-inch sewer main and installing a new sewer manhole under the bridge section. The work would take place along East Hall near the North 11th Street intersection.

Mr. Hemesath said Ironside Engineering designed the project with a construction estimate of \$350,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
McCauley Construction	\$550,782.00
Conco Concrete Specialist	\$555,087.75
Navapache Construction	\$597,953.91
Jud Co LLC	\$855,900.00

Mr. Hemesath said that due to rising construction costs, the excess funding to construct the project would come from the Joe Tank Road Improvements project funding. The Joe Tank Road Improvement project was not scheduled to be constructed in fiscal year 2023 and would be re-budgeted for fiscal year 2024 budget.

Mr. Hemesath said staff recommended awarding the construction contract for East Hall and North 11th Street Bridge Replacement, City of Show Low Project No. R-0922, to McCauley Construction in an amount not to exceed \$550,782.00 and authorizing the associated budget transfers.

Councilman Allsop asked if this project would help reduce some of the flooding in the area. Mr. Hemesath said the storm experienced last summer was a 250-year event for which nothing was designed, so rain of that magnitude would continue to affect areas in the flood plain. However, the new box was designed to have the same, if not slightly bigger, capacity than the existing structure, so no additional obstructions or backup water would happen due to the design of the box.

Mayor Leech asked when the project would start. Mr. Hemesath said the pre-cast structure was built; however, the project would be installed in May or June as the area had to be dry. The sewer would be rebuilt first,

then the floor poured and allowed to cure, and then the prefabricated structure would be installed. The project would be completed faster with the prefabricated product.

**COUNCILMAN ALLSOP MOVED TO APPROVE THE AWARD OF THE CONSTRUCTION CONTRACT FOR EAST HALL AND NORTH 11TH STREET BRIDGE REPLACEMENT, CITY OF SHOW LOW PROJECT NO. R-0922 AND AUTHORIZATION OF ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0, WITH MAYOR LEECH AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

- B. Consideration of Award of Construction Contract for East Owens Roadway Extension, City of Show Low Project No. R-3122 and Authorization of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2022 Capital Improvements Plan budget included \$305,000.00 for a roadway improvement project labeled "East Owens Central to 2nd Street". The scope of work included constructing an 850-foot two-lane roadway extension with a three-inch asphalt over an eight-inch aggregate base section, 1,600 linear feet of new curb, 5,000 square feet of new sidewalk, Americans with Disabilities Act ramps, driveways, and new drainage infrastructure to facilitate the new roadway extension improvement. The work would take place along East Owens from South Central Avenue to 2nd Street.

Mr. Hemesath said Ironside Engineering designed the project with a construction estimate of \$450,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Western Grade, LLC	\$467,159.00
McCauley Construction	\$553,040.00
Conco Concrete Specialist	\$597,454.75
Perkins Cinders Inc.	\$646,564.23
Jud Co LLC	\$689,640.00
Navapache Construction	\$725,940.69
Surface Contracting	\$811,415.00

Mr. Hemesath said that due to rising construction costs, the excess funding to construct the project would come from the Joe Tank Road Improvement project. The Joe Tank Road Improvement project was not scheduled to be constructed in fiscal year 2023 and would be re-budgeted for fiscal year 2024 budget.

Mr. Hemesath said staff recommended awarding the construction contract for the East Owens Roadway Extension, City of Show Low Project No. R-

3122, to Western Grade, LLC, in an amount not to exceed \$467,159.00 and authorizing the associated budget transfers.

**COUNCILMAN ADAMS MOVED TO APPROVE THE AWARD OF THE CONSTRUCTION CONTRACT FOR EAST OWENS ROADWAY EXTENSION, CITY OF SHOW LOW PROJECT NO. R-3122 AND AUTHORIZATION OF ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0, WITH MAYOR LEECH AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

- C. Consideration of Award of Construction Contract for Parkview Waterline Replacement Project, City of Show Low Project No. W-6422 and Authorization of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City’s fiscal year 2022 Capital Improvements Plan budget included \$150,000.00 for a waterline improvement project labeled “Parkview Subdivision Waterline Replacement”. The scope of work included constructing approximately 1,200 linear feet of new eight-inch C-900 PVC waterline, including fire hydrants, new water services, and required fittings. The scope of work also included installing any concrete or pavement removed during the work. The work would take place in the Parkview Subdivision along South 13th Drive, West Nikolaus, and West Oliver.

The City’s Engineering department designed the project with a construction estimate of \$235,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Apache Underground and Excavating	\$280,564.00
Navapache Construction	\$309,131.45
Jud Co LLC	\$408,700.00
Western Grade, LLC	\$414,093.00
Conco Concrete Specialist	\$435,298.75
Kinney Construction LLC	\$511,169.00

Mr. Hemesath said that due to rising construction costs, the excess funding to construct the project would come from Capital carryover funds and funds from the General Improvements budget line item.

Mr. Hemesath said staff recommended awarding the construction contract for the Parkview Waterline Replacement Project, City of Show Low Project No. W-6422, to Apache Underground and Excavating in an amount not to exceed \$280,564.00 and authorizing the associated budget transfers.

Councilman Allsop asked if this was the last street in the area for water mains. Mr. Hemesath said yes regarding water mains, but some sewer line work still needed to be done.

Councilman Judd asked if all three projects were scheduled for May and June. Mr. Hemesath said yes, due to material delays. As materials become available, the water projects may move up.

**COUNCILMAN JUDD MOVED TO APPROVE THE AWARD OF CONSTRUCTION CONTRACT FOR PARKVIEW WATERLINE REPLACEMENT PROJECT, CITY OF SHOW LOW PROJECT NO. W-6422 AND AUTHORIZATION OF ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ALLSOP; PASSED 6 TO 0, WITH MAYOR LEECH AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Judd attended the Daddy-Daughter Dance and thanked the staff who put the event together.

B. Mayor

Mayor Leech said that the Show Low BBQ Throwdown would be the first weekend in May.

C. City Manager

Mr. Brown said the City was still accepting applications from citizens interested in serving on the Show Low Aviation Advisory Committee, Board of Adjustment, Parks and Recreation Advisory Committee, and the Planning and Zoning Commission. Applications were available at City Hall or on the City's website at [showlowaz.gov](http://showlowaz.gov). The City Clerk's office was accepting applications through March 3.

Mr. Brown said that for those who liked to play softball, registration opened on February 1 for spring one-pitch coed softball, and the games would start mid to late March.

Mr. Brown said that regarding public works projects, the City's contractor had completed the work on the East Huning. The water main was installed this week for the East Mills and Owens waterline replacement project and work continued for the West McNeil roadway reconstruction project with the asphalt cores taken this week to address possible bad

asphalt and compaction for the southern lane. Mr. Brown thanked the citizens for their patience as these important projects were completed.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

None.

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 7, 2023, AT 8:12 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

\_\_\_\_\_  
John Leech, Jr., Mayor

T:\docs\cc02072023

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on February 7, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Rachael Hall, City Clerk