

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, OCTOBER 4, 2022, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, Councilman Hatch, and Councilman Judd.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Jeff McNeil, Police Commander; Bill Kopp, Public Works Director; Justen Tregaskes, Planning and Zoning Director; Rick Austin, Public Works Operations Manager; Shane Hemesath, City Engineer; Jacob Allen, Airport Manager; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

**GUESTS:** Fred and Diane Lara, Curt Fernau, Mike and Tina Gibbs, Howard Goldman, Tom Rowley, Clay Wallace, Santiago Limon, and others.

3. Invocation.

Councilman Adams gave the invocation.

4. Pledge of Allegiance.

Councilman Hatch led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Clay Wallace, 161 West Pine Haven Circle, on behalf of White Mountain Firefighters Association, said fire districts throughout the State were in financial crisis due to Proposition 117 that was passed in 2012 allowing limited annual growth in property values. He said the solution to the financial crisis was Proposition 310 that would be on the ballot on November 8. Proposition 310 would enact a 0.1% sales tax increase for the State of Arizona for a total of 20 years with revenue from that sales tax deposited into a fire district safety fund that would then be distributed to individual fire districts throughout the State.

6. **SPECIAL EVENTS:**

A. Presentation of Snow Management Plan. (Rick Austin)

Mr. Austin presented the 2022-23 snow management plan. Mr. Austin said the City was divided into 14 snowplow routes for which 28 operators were responsible. The main equipment used for snow removal included four ten-wheel trucks, two six-wheel trucks, three loaders with plows, and several pickup trucks.

Mr. Austin said in conjunction with the street's operations, the parks and facilities maintenance team would begin cleaning sidewalks and parking lots at all City-owned buildings, including the bus barn, aquatic center, senior center, police department, city hall, library, museum, cemetery, parks, park trails, City Campus, and the streetscape on the Deuce of Clubs. The main equipment used to clean these parking lots and sidewalks were four pickup trucks, two side-by-sides with plows, two tractors equipped with front loaders, and several snow shovels.

Mr. Austin said during a snow event, he along with Ryan Hall, Streets Supervisor, and Mike Mariscal, Parks Facilities Supervisor, would assess the need for any equipment and personnel to be deployed for snow removal or deicing operations.

Mr. Austin said snow removal was classified into four levels of response. Level 1 was a half-inch inch to an inch of snow, level 2 was two to three inches of snow, level 3 was three or more inches of snow. Level 4 was reserved for a severe event that included hauling off snow to a predesignated area.

Mr. Austin said Mr. Hall, and Jeremiah Johnson, Water Supervisor, were responsible for coordinating removal operations. Mr. Hall supervised shift A and Mr. Johnson supervised shift B. Snow operations would continue until all streets were open and passable.

Mr. Austin said one function in the snow plan was removing snow berms for the elderly and disabled citizens of Show Low. A resident could complete a snow berm removal application and submit it to the City along with a doctor's statement that the applicant was physically unable to remove snow. The City would then return to the approved locations for snow berm removal. Citizens could contact City Hall or the public works department for a snow berm removal application or could visit the City's website.

Mr. Austin said during snow events, airport staff would perform braking action tests at the airport to determine whether to remove snow or leave it in place to yield the best braking action.

Mr. Austin said the City's policy allowed residents to place their mailboxes in the City's right-of-way with proper permitting and by following specific directions regarding what type of mailbox could be installed. If a mailbox was damaged by snowplows, the resident had the option to make a claim, have the City replace the mailbox, or repair it themselves and submit receipts to the City. Staff would verify whether the damage was due to plow operations. If the City was responsible, reimbursement of up to \$100 or the value of the box could be obtained by the resident.

Councilman Clark asked if there was a policy in place that would allow the City to repair other damage that was caused by snow removal operations without a claim form submitted by a citizen. Mr. Brown said a claim form would need to be submitted for any damage to property during snow removal operations and the form and damage would be inspected by staff to determine fault.

Mayor Leech asked if there was a policy for parking on streets during snow removal operations. Mr. Austin said yes, there was a policy. Mr. Brown said parking obstructions during snow removal was included in City Code.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Celebrating the 150th Anniversary of **SHRINERS INTERNATIONAL.**
- B. Consideration of Acceptance of Creekside at Eagle Mountain Estates, Phase 3. (Justen Tregaskes)
- C. Consideration of Resolution No. R2022-19 Granting Utility Easement to Arizona Public Service. (Shane Hemesath)

- D. Consideration of Acceptance of Grant Funding for LED Runway Lighting at Show Low Regional Airport. (Jacob Allen)
- E. Consideration of Approval of Final Plat for Silver City at Buffalo Bill's Located on A.P.N. 309-52-028F. (Justen Tregaskes)
- F. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of September 20, 2022.

**COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

Ms. Hall read the Shriners International proclamation aloud and Mayor Leech presented it to the members of Shriners International.

8. **NEW BUSINESS:**

- A. Consideration of Appointment of Planning and Zoning Commission Member. (Rachael Hall)

Ms. Hall said due to the resignation of Planning and Zoning Commissioner Rob Hephner, there was a vacancy on the Commission with the term expiring March 2023. Staff advertised the vacancy and received three applications. Two of the applicants were interviewed by the Council at a special meeting on October 4, prior to the regular meeting. The third applicant was unavailable for an interview.

Ms. Hall said a ballot was attached showing the names of the three applicants. Council members should mark one choice on the ballot for the individual they wish to appoint. After the Clerk tallied the results and indicated the individual with the most votes, a formal motion could be made based on the results. Council members' votes would be reflected in the minutes.

Selections by the Council:

- ◆ Councilman Adams  
Anna Atencio
- ◆ Councilman Allsop  
Anna Atencio
- ◆ Councilman Hatch  
Anna Atencio

- ◆ Councilman Judd  
Anna Atencio
- ◆ Vice Mayor Kakavas  
Anna Atencio
- ◆ Mayor Leech  
Anna Atencio

Ms. Hall said the individual with the most votes was Anna Atencio.

**COUNCILMAN CLARK MOVED TO APPOINT ANNA ATENCIO TO THE SHOW LOW PLANNING AND ZONING COMMISSION FOR TERM EXPIRING MARCH 2023; SECONDED BY COUNCILMAN HATCH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Adams thanked the public works department for their work on the wagon that was placed at the Adams cabin.

Councilman Allsop said Show Low Main Street's farmer's market was successful this year. He said Show Low Main Street's Halloween Trunk or Treat would be held on October 29.

Councilman Clark said the playground and splash pad at Frontier Field were progressing and looked great. He said the lighting at the pickleball courts was a great improvement.

B. Mayor

Mayor Leech thanked the post office for cleaning up their property.

C. City Manager

Mr. Muder said the recreation department was hosting a scarecrow walk and contest at the Show Low Meadow Trail from October 8 to 18. Residents could walk the trail and vote on their favorite scarecrow. Also, Sydney Swanson was the artist for the next Autumn Nights concert series on October 14 at the Old Pavilion at the City Park.

Mr. Muder said the annual Show Low Film Festival would be held at White Mountain Entertainment Theaters October 14 through 16.

Mr. Muder said in public works projects, the City's contractor was paving Cooley and 25th Drive and sidewalk was being poured this week along East Owens on the Citywide Paving and Sidewalk Connectivity project. Work continued on the McNeil Acres sewer project with the contractor paving back Stratton and moving to Whipple next week. The playground was under construction at Frontier Park with the splash pad scheduled to be poured this Friday and ramadas were being constructed this week. He thanked the citizens for their patience improvements were made around the City.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a joint study session with the Aviation Advisory Committee would be held on October 18 at 6:30 p.m. prior to the regular Council meeting and the annual Council Retreat was scheduled for October 19 starting at 9:00 a.m. at the Public Safety Building in the Darrin Reed Community Room.

**VICE MAYOR KAKAVAS MOVED TO RECESS INTO EXECUTIVE SESSION TO DISCUSS A.P. NOS. 212-01-004B, 212-01-028, 212-11-092, 212-11-101, AND 212-06-078, CITY MANAGER, AND REVIEW THE EXECUTIVE SESSION MINUTES OF AUGUST 16, 2022; SECONDED BY MAYOR LEECH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

The Show Low City Council recessed into Executive Session at 7:25 p.m.

11. **EXECUTIVE SESSION.**

A. Confidentiality Statement.

B. Discussion or consultation for legal advice with the attorney or attorneys of the public body or with designated representatives of the public body in order to consider its position and instruct its representatives pursuant to A.R.S. Section 38-431.03(A)(3).

(1) A.P. Nos. 212-01-004B, 212-01-028, 212-11-092, 212-11-101, and 212-06-078.

C. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1).

(1) City Manager.

D. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).

(1) Executive Session Minutes of August 16, 2022.

12. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

A. Consideration of Approval of the Minutes of the Executive Sessions of the Show Low City Council Held on August 16, 2022.

The Show Low City Council reconvened into Open Session at 8:12 p.m.

**VICE MAYOR KAKAVAS MOVED TO APPROVE THE EXECUTIVE SESSION MINUTES OF AUGUST 16, 2022; SECONDED BY COUNCILMAN JUDD; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.**

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF OCTOBER 4, 2022 AT 8:13 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

\_\_\_\_\_  
John Leech, Jr., Mayor

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on October 4, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Rachael Hall, City Clerk