

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 20, 2022, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Vice Mayor Kakavas called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, and Councilman Judd.

COUNCIL MEMBERS ABSENT: Mayor Leech.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; Morgan Brown, City Attorney; Jeff McNeil, Police Commander; Justen Tregaskes, Planning and Zoning Director; Bill Kopp, Public Works Director; Rachael Collins, Grants Coordinator; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

GUESTS: Doug Roberts, John Hannah, and Chris Hill.

3. Invocation.

Councilman Allsop gave the invocation.

4. Pledge of Allegiance.

Councilman Hatch led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Doug Roberts said the annual Run to the Pines Car Show would be held on Saturday and Sunday in Pinetop-Lakeside with the Cavalcade of Cars driving from Show Low to Pinetop-Lakeside on Friday.

6. **SPECIAL EVENTS:**

A. Update on White Mountain TRACKS Trail System. (Nick Lund)

Nick Lund, President of TRACKS, gave a brief overview on the White Mountain Trail System (WMTS) and TRACKS, which was a volunteer group dedicated to promoting and preserving trails in the area. He said there were over 200 miles of non-motorized trails and the trail system had been rated as a premier trail system in the state of Arizona.

Mr. Lund said the WMTS was not on Google Maps and members of TRACKS had worked to remediate that. In the seven months since the Trail System had been placed on Google Maps, it had received over 200,000 hits. More than 70,000 brochures for the Trail System had been distributed and a joint map of both motorized and non-motorized trails had been created and distributed.

Mr. Lund said TRACKS improved trail safety by installing coded white trail diamonds every quarter mile on all WMTS trails to help emergency responders and dispatchers locate an injured trail user. Rescues had been 45 minutes or less since the installation of trail diamonds.

Mr. Lund said TRACKS was the only group authorized by the Forest Service to maintain the Trail System. He said cattle grazing had become an issue and users forgot to close the gates. TRACKS submitted a grant to Arizona State Parks and Trails for ramp gates that would be installed next to existing gates. TRACKS was awarded a grant for \$59,000 to purchase and install 43 ramp gates along the WMTS which enabled hikers and mountain bikers cross the fence line without having to open and close a gate. Ramp gates were also a way to encourage physically handicapped bikers to utilize the Trail System.

Mr. Lund said mountain biking was the most rapidly growing sport in high schools in Arizona. He said the City had helped support the possibility of a race course north of Show Low with a five mile inner loop and an eight mile outer loop that would be a part of the WMTS and would create a big economic impact for the City of Show Low.

7. **CONSENT CALENDAR:**

A. Proclamation by the Mayor Proclaiming October 2022 as **DOMESTIC VIOLENCE AWARENESS MONTH** in the City of Show Low.

B. Consideration of Approval of Amended Final Plat for Torreon Centre Office Condominiums. (Justen Tregaskes)

- C. Consideration of Acceptance of Additional Grant Funding from Arizona State Parks for Inclusive Playground and Splash Pad Project at Frontier Park and Authorization of Associated Budget Transfers. (Rachael Collins)
- D. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of September 6, 2022.

COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

Ms. Hall read the proclamation aloud for Domestic Violence Awareness Month.

8. **NEW BUSINESS:**

- A. Consideration of Award of Contract for City Entry Signage, City of Show Low Project No. FM-2321, and Authorization of Associated Budget Transfers. (Bill Kopp)

Mr. Kopp said on June 1, 2021, the City Council awarded a contract for upgrading and adding highway signs at five locations on Arizona Department of Transportation highways and a sixth location on Penrod Road to Fluoresco Services LLC in an amount not to exceed \$313,020.00. Subsequent to the award of contract, the Council also approved a change order in an amount of \$11,728.80. This brought the total contract amount to \$324,748.80. However, due to material price increases, supply chain and staffing issues, Fluoresco formally requested that the contract be terminated. The City Council terminated Fluoresco's contract on June 21, 2022.

Mr. Kopp said upon termination of the agreement with Fluoresco, staff contacted the second low bidder, Allegra, a local company. Allegra had agreed to honor their original base bid of \$345,960.00 (tax included). The original bid included cultured stone veneer on the columns and remote, stand-alone solar panels and batteries. Staff also received quotes for desired upgrades. The upgrades included real malapai stone on the columns and self-contained solar equipment where the solar panels would be concealed within the sign structure. The solar equipment upgrade would also require a larger top arch to house the solar panels and other structural strengthening in the design. The costs for the requested upgrades were as follows:

Malapai rock on the columns	6 Signs	Total cost: \$32,756.82
Solar panels on top of arch	6 Signs	Total cost: \$98,736.13

Mr. Kopp said with the inclusion of the requested upgrades, the total project cost would be \$477,452.95.

Mr. Kopp said staff recommended awarding of Contract for City Entry Signage, City of Show Low Project No. FM-2321 to Allegra in an amount not to exceed \$477,452.95 and authorizing the associated budget transfers.

Councilman Allsop asked if Fluoresco had installed any signs. Mr. Kopp said no, Fluoresco did not install any signs, but they did allow the City to keep their renderings of the signs to give to Allegra as a starting point.

Councilman Adams asked when the project would begin. Mr. Kopp said fabrication would take some time and some of the materials could be difficult to source. If the Council awarded the contract to Allegra, staff would schedule a meeting with Allegra to create a schedule. Mr. Muder said staff would report back to the Council with a project schedule.

Councilman Adams asked if the signs would look similar to the sign on the west end of the City. Mr. Kopp said that sign was a prototype for the remaining six signs and the new signs would be modeled after that sign with some dimensional modifications.

VICE MAYOR KAKAVAS MOVED TO AWARD THE CONTRACT FOR CITY ENTRY SIGNAGE, CITY OF SHOW LOW PROJECT NO. FM-2321, TO ALLEGRA IN AN AMOUNT NOT TO EXCEED \$477,452.95 AND AUTHORIZE THE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop said the last day for the Show Low Main Street Farmer's Market and Art Walk was September 24. He encouraged citizens to attend and support high school sports.

B. Mayor

None.

C. City Manager

Mr. Muder said voter registration for the upcoming November 8 General Election ended October 11. Voter registration forms were available at City Hall. Navajo County would begin mailing early ballots on October 12. Anyone wishing to receive an early ballot should call Navajo County no later than October 28.

Mr. Muder said in public works projects, the City's contractor continued to work on the Citywide Paving and Sidewalk Connectivity project and were scheduled to pave next week on Cooley and 25th. Work continued on the McNeil Acres sewer project with the contractor working on Stratton towards 8th Street. The delivery of playground and splash pad equipment had started at the Frontier Park that the contractor would be installing in the upcoming weeks. Arizona Department of Transportation resumed paving on White Mountain Road and re-started concrete work for the sidewalks along the east side of White Mountain Road. He thanked citizens for their patience as improvements were made around the City.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a special meeting would be held on October 4 at 6:15 p.m. to interview the applicants for the vacancy on the Planning and Zoning Commission.

Mr. Muder said the Council Retreat was scheduled for October 19 at the Darrin Reed Community Room at the Public Safety building.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **VICE MAYOR KAKAVAS ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF SEPTEMBER 20, 2022 AT 7:31 P.M.**

ATTEST:

APPROVED:

Rachael Hall, City Clerk

John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on September 20, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Rachael Hall, City Clerk