

MINUTES OF THE STUDY SESSION OF THE SHOW LOW PLANNING & ZONING COMMISSION ON TUESDAY, JANUARY 11, 2022, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Chairman Hephner calls to order @ 7pm

2. Roll Call.

All commissioners present

3. Review and Discussion of Proposed Revisions to Chapter 19.100 Signs.

Director Tregaskes explained proposed changes to the sign code as follows:

19.100.040 Item #7:

(7) Fixed aerial displays, balloons, pennants, including strings of flags, streamers, commercial flags, banners, temporary business signs, or devices affected by the movement of air shall be allowed for a maximum of ~~forty-five (45)~~ sixty (60) days in any one (1) calendar year.

Commissioner Roberts asked Director Tregaskes if people exceed time allotted of time frame how/who enforces the time frame. Director Tregaskes informs the commission that enforcement is difficult, so we give advance notice of time frame and inspectors keep cognitive time frame.

Commissioner Lewis inquires on what enforcement looks like. Director Tregaskes advised the commissioner that enforcement goes from a verbal removal request to a civil citation.

19.100.060 #8

(8) Except as otherwise allowed, any portable sign or attention-attracting device including, but not limited to, sandwich, A-frame, tire rim sign, vehicle used as a sign or sign structure, or string of lights arranged in the shape of a product, arrow, commercial flags, or any commercial message.

19.100.070 #C

(C) Only signs erected by the city, county, state, or federal government shall be in any way supported by a public building or structure or located within a public right-of-way. - Political signs placed in accordance with section 19.100.070(N) shall be permitted

19.100.070 #J

(J) *Entrance or Exit Signs*. Two (2) signs not more than two (2) square feet each denoting “entrance” or “exit” with business logo shall be permitted at each entrance. Interior parking lot directional signage shall not constitute a sign for the purpose of this chapter.

19.100.100 #A, B,C, E

(A) ~~Transient~~ Temporary merchant signs must adhere to all specifications set forth in this chapter.

(B) ~~Transient~~ Temporary merchant signs shall be limited to one (1) thirty-two (32) square-foot banner and one (1) two (2) by three (3) foot on-site portable sign, with permission of the property owner.

(C) ~~Transient~~ Temporary merchant signs shall not be placed within a right-of-way or within two (2) feet of a sidewalk; they shall not be attached to any light pole, street pole, signal poles, electric box, tree or other similar structure.

(D) ~~Transient~~ Temporary merchant signs shall be maintained in a state of good order and repair. (Ord. No. 429, § 2, 1-6-98; Ord. No. 2009-08, §§ 1, 2, 6-2-09; Ord. No. 2010-08, §§ 1, 2, 5-4-10; Ord. No. 2014-04, §§ 1, 2, 9-2-14; Ord. No.2017-04, §§ 1, 2, 3-7-17. 1976 Code § 15-1-45(J))

(E) A valid temporary merchant permit is required prior to the placement of any temporary merchant signage.

19.100.110 #B,D, E, F, G, H

(B) Special event signs shall be limited to one (1) ~~thirty-two (32)~~ forty (40) square-foot banner per frontage, one (1) two (2) by three (3) foot portable sign per street frontage and one (1) two (2) by three (3) foot off-site sign, located on private property, with permission of the property owner.

~~(D) Additional special event signs may be allowed for an additional fee of twenty dollars (\$20.00) for up to two (2) by three (3) foot portable signs, and forty dollars (\$40.00) for up to thirty-two (32) square foot banner signs. Additional signs shall be allowed at the discretion of the planning and zoning director.~~

~~(E)~~ (D) Special event signs, other than over-the-highway banners, shall not be displayed more than ~~seven (7)~~ fourteen (14) days prior to the first day of the event, nor three (3) days after the dates of the special event, as specified in the special event permit.

~~(F)~~ (E) All special event signs shall be removed by the applicant, except for over-the-highway banner signs.

~~(G)~~(F) Except for over-the highway banners, special event signs shall not be placed within a right-of-way or within two (2) feet of a sidewalk; they shall not be attached to any light pole, street pole, signal poles, electric box, tree or other similar structure.

~~(H)~~(G) Special event signs shall be maintained in a state of good order and repair. (Ord. No. 429, § 2, 1-6-98; Ord. No. 2009-08, §§ 1, 2, 6-2-09; Ord. No. 2010-08, §§ 1, 2, 5-4-

10; Ord. No. 2014-04, §§ 1, 2, 9-2-14; Ord. No. 2017-04, §§ 1,2, 3-7-17. 1976 Code § 15-1-45(K))

19.100.120 #1,K,L,M

(1) Displays of static messages, where the message change sequence is accomplished immediately, shall be permitted subject to the sign size limitations otherwise applicable for the site, ~~provided each message is displayed for a minimum period of one (1) minute.~~ Electronic messages displays shall be based on the speed limit of the roadway adjacent to the sign. Electronic message displays located adjacent to a roadway with a speed limit of less than forty-five (45) miles per hour shall be a minimum of twenty (20) seconds between messages. Electronic message displays located adjacent to a roadway with a speed limit of forty-five (45) miles per hour and above shall have a minimum of fifteen (15) seconds between messages. Any message that is displayed less than ~~one (1) minute~~ these requirements shall require a conditional use permit for the sign.

(K) Window Signs. Window signs which are temporary in nature shall be allowed in addition to other sign allowances, provided such signs are placed on the inside of the window and consist of no more than twenty-five (25) percent of the window area.

~~(L) Temporary business signs shall be permitted in commercial and/or industrial zones for uses as outlined below:~~

~~(1) A sign permit is required for all temporary signs.~~

~~(2) Only one (1) temporary sign shall be permitted per business for any one (1) event at the business location.~~

~~(3) Temporary sign area shall not exceed thirty-two (32) square feet.~~

~~(4) Any one (1) business shall only be assigned a total of three (3) temporary sign permits within any twelve (12) month period.~~

~~(5) A temporary sign shall be erected for no more than thirty (30) days.~~

~~(6) Temporary signs must adhere to all height limitations as set forth in this Code.~~

~~(7) Temporary signs shall not be placed off-premises.~~

~~(8) Temporary signs shall not be placed within a public utility, water or sewer easement, within the right-of-way or within two (2) feet of a sidewalk.~~

~~(9) Temporary signs shall not be affixed to any light pole, street pole, electrical box, tree or other similar structure.~~

~~(M)~~ (L) Portable signs shall require a sign permit and an applicable fee as specified by resolution of the city council. A portable sign permit shall be issued if all criteria have

been met. The portable sign permit shall be valid for one (1) calendar year. Portable signs shall be permitted provided:

Director Tregaskes inquired if the commission has a preference on any of the mentioned changes. Chairman Hephner advised he would like to see the electronic time amount change to a quicker allowance. The commission did not oppose.

4. Adjournment.

Chairman Hephner calls an adjournment at 8:04 p.m.

ATTEST:

APPROVED:

Justen Tregaskes
Planning and Zoning Director

Robert Hephner
Chairman

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **STUDY SESSION** of the Planning and Zoning Commission of Show Low held on January 11, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

Ashley Duncan
Permit Coordinator