

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, APRIL 19, 2022, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, and Councilman Hatch.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Jeff McNeil, Police Commander; Justen Tregaskes, Planning and Zoning Director; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

**GUESTS:** Curt Fernau, John Hannah, Jodi Whitehead, Daris Gibbons, Stefan Wehnau, Robert Rose, Neil Traver, Julie Starr, Austin Swenson, Bryce and Marcie Judd, Teddie Crony, James Girard, Jeanie Amato, Bill Matthews, Mike Stefaniak, and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Mike Stefaniak asked for clarification regarding the \$4.0 million in FY2023 budget for the sports and events center. Mayor Leech said staff would contact him to discuss his questions.

6. **SPECIAL EVENTS:**

A. Presentation by Show Low Chamber of Commerce.

Stefan Wehanu, President of the Show Low Chamber of Commerce Board of Directors, said the Chamber had implemented and continued many membership events including Business First Wednesday, Business After Hours, ribbon cuttings, and member mixers.

Mr. Wehnau said the Board of Directors were focused on membership revitalization which included encouraging members to participate in networking and leadership opportunities. He said there were 212 Chamber members.

Mr. Wehnau said the Business First Wednesday breakfasts were hosted by a local business and were held at the Senior Center. The fee for the business to host a Business First Wednesday event was a donation to the Senior Center and Meals on Wheels.

Mr. Wehnau said Chamber special events included Show Low Days, Derby Down the Deuce, the annual award gala, “fun”draisers, and educational presentations. He said Show Low Days was scheduled for June 10 and June 11. June 10 would highlight local businesses by encouraging businesses to host an event at their location to generate business. June 11 would be a vendor’s focused event which would include local non-profit organizations, and a contest called Voice of the White Mountains. Other local chambers of commerce had been asked to provide two singers from their communities to perform at a finale at Show Low Days. The winner would win \$1,000 and a recording session.

Mr. Wehnau said the 10th Derby Down the Deuce would be held on July 9. The Chamber partnered with the White Mountain Autism Foundation to offer free rides in the derby cars to members of the foundation.

Mr. Wehnau said the Chamber’s budget was financially stable and social media pages continued to see growth. Tourist Information Center (TIC) had 522 visitors in the first quarter of 2022 including 16 from out of the country.

Councilman Allsop thanked the Chamber for their work and for thinking outside the box to bring new things to the community.

Councilman Clark thanked the Chamber and Board Members for the time they invested in the Chamber.

B. Presentation Regarding Wildfire Mitigation by Arizona Public Service.

Neil Traver, Arizona Public Service (APS) Division Manager for Northeast Arizona, said APS had a fire mitigation plan with many components that included trimming trees near power lines, creating defensible space around power poles, inspecting power lines, and de-energizing power line devices called reclosers. APS would begin turning off their reclosers during fire season to prevent power lines from automatically attempting to re-energize if an object of some sort hit the lines, causing an outage. The purpose was to mitigate and reduce fires caused by APS's equipment.

Mr. Traver said APS's main priority was safety for the public, its employees, and first responders. Ultimately, turning off the reclosers would mean that there would likely be extended outages for an hour or two or even longer.

Mayor Leech asked about APS's protocol if a tree branch were to hit a power line. Mr. Traver said a sensing device on the line would automatically terminate power to the line. APS would then send an employee to inspect the line and after thorough inspection of the line, the employee would contact APS's operation center to re-energize the line.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Proclaiming April 29, 2022 as **Arbor Day** in the City of Show Low.
- B. Consideration of Acceptance of American Rescue Plan Act Funds from Navajo County. (Justin Johnson)
- C. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of April 5, 2022.
  - (2) Special Meeting of April 7, 2022.
  - (3) Study Session of April 7, 2022.

Councilman Clark declared a conflict of interest on Item 7-B (acceptance of American Rescue Plan Act funds from Navajo County) because he helped draft the agreement.

**VICE MAYOR KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN**

**ADAMS; PASSED 5 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, AND HATCH VOTING IN FAVOR AND COUNCILMAN CLARK ABSTAINING.**

8. **NEW BUSINESS:**

- A. Consideration of Application Submitted by James E. Girard on Behalf of White Mountain Base Submarine Veterans for Special Event Liquor License for 2022 Cruz'n the Rim Car Show on June 4, 2022, at Frontier Fields. (Rachael Hall)

Ms. Hall said James E. Girard, representing the White Mountain Base Submarine Veterans, submitted an application for a special event liquor license for the 2022 Cruz'n the Rim car show at Frontier Fields, scheduled for June 4.

Ms. Hall said the license would allow the Submarine Veterans to sell alcohol during the event. There was an existing six-foot chain-link fence surrounding Frontier Fields where the alcohol would be sold and consumed. Two entrance/exit gates would be open for participants to enter and leave the area, which would be manned by White Mountain Submarine Veterans personnel to ensure no alcohol was brought in or left the premises. Additional Submarine Veterans would patrol and monitor the entire area to ensure there was no underage consumption.

Ms. Hall said the Show Low Police Department performed a background check on the applicant and found nothing that would preclude approval of this special event liquor license. The application and action taken by the Council would be forwarded to the Department of Liquor Licenses and Control. Unlike regular liquor licenses, the Council's decision was final for such an application.

**COUNCILMAN ALLSOP MOVED TO APPROVE THE APPLICATION SUBMITTED BY JAMES E. GIRARD FOR A SPECIAL EVENT LIQUOR LICENSE FOR THE 2022 CRUZ'N THE RIM CAR SHOW ON JUNE 4, 2022 AT FRONTIER FIELDS, SHOW LOW, ARIZONA; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND HATCH VOTING IN FAVOR.**

- B. Consideration of Application Submitted by Melissa Seliger on Behalf of Southwest Arizona Sisters, Inc. for Special Event Liquor License for King of the Mountain Bull Team and Futurity Series on May 7, May 28, June 4, and June 18, 2022 at Village Arena, Show Low, Arizona. (Rachael Hall)

Ms. Hall said Melissa Seliger, representing the Southwest Arizona Sisters, Inc., submitted an application for a special event liquor license for the King of the Mountain Bull Team and Futurity Series scheduled to take place four separate days on May 7, May 28, June 4, and June 18, 2022, at Village Arena.

Ms. Hall said this license would allow the sale of alcohol during the four separate one-day events. There was an existing mountainside barrier along the north, east, and south sides of the arena, and only one entrance/exit on the west side through which spectators could enter or leave the arena grounds. Security would be provided by six Army rangers with two stationed at the entrance/exit and four patrolling throughout the venue.

Ms. Hall said the Show Low Police Department performed a background check on the applicant and found nothing that would preclude approval of this special event liquor license. The application and action taken by the Council would be forwarded to the Department of Liquor Licenses and Control. Unlike regular liquor licenses, the Council's decision was final for such an application.

**COUNCILMAN CLARK MOVED TO APPROVE THE APPLICATION SUBMITTED BY MELISSA SELIGER ON BEHALF OF SOUTHWEST ARIZONA SISTERS, INC. FOR SPECIAL EVENT LIQUOR LICENSE FOR KING OF THE MOUNTAIN BULL TEAM AND FUTURITY SERIES ON MAY 7, MAY 28, JUNE 4, AND JUNE 18, 2022, AT VILLAGE ARENA, SHOW LOW, ARIZONA; SECONDED BY COUNCILMAN ALLSOP; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND HATCH VOTING IN FAVOR.**

- C. Consideration of Approval of Preliminary Development Plan for Forest Golf Cabins, a 12-lot subdivision located in Parcel A of Preserve Unit No. 1A at Bison Crossing. (Justen Tregaskes)

Mr. Tregaskes said Phillip Richards of Bison Crossing Preserve Villas, LLC had submitted a preliminary development plan (PDP) for a project to be called Forest Golf Cabins. This project was to be located within Parcel A of Preserve Unit No. 1A at Bison Crossing and was approximately 3.32 acres in size. Maximum proposed total unit count was 12 units. The Planning and Zoning Commission voted 6-0 to recommend approval of this PDP to the City Council, subject to specified conditions.

Mr. Tregaskes said Ordinance No. 479, approved by the City Council on October 17, 2000, established the Bison Crossing PUD. This PUD

established the criteria for development within Bison Crossing. Ordinance No. 2005-31 was approved by the City Council on December 2, 2005, which amended the conditions of Ordinance No. 479. The conditions of Ordinance No. 2005-31 had been included in the packet for review. Mr. Tregaskes said the PDP for the Preserve at Bison Crossing was approved by City Council on May 1, 2007, and the final development plan Council on October 16, 2007. An amended FDP was submitted by the applicant to split the Preserve Unit 1 at Bison Crossing into two units due to market conditions. The Preserve Unit 1A and 1B at Bison Crossing were accepted by City Council on July 15, 2008.

Mr. Tregaskes said the Forest Golf Cabins PDP was a replat of Parcel A of Preserve Unit 1A at Bison Crossing, which indicated 12 lots with an overall density of 3.6 units per acre. The minimum lot size was 0.23 acres, the maximum lot size was 0.44 acres, with an average lot size of 0.27 acres. The PDP would include public roads consisting of a 32-foot-wide improved surface. Staff had reviewed the submitted PDP and had found it met the requirements of City Code as well as the Bison Crossing PUD requirements.

**COUNCILMAN CLARK MOVED TO APPROVE THE PRELIMINARY DEVELOPMENT PLAN FOR FOREST GOLF CABINS, A 12-LOT SUBDIVISION LOCATED IN PARCEL A OF PRESERVE UNIT NO. 1A AT BISON CROSSING, SUBJECT TO THE CONDITIONS OF APPROVAL RECOMMENDED BY THE PLANNING AND ZONING COMMISSION; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND HATCH VOTING IN FAVOR.**

D. Consideration of Appointment of City Council Member. (Rachael Hall)

Ms. Hall said Councilwoman Dawn Wilson, whose term expired the first regular City Council meeting in December 2024, resigned her Council seat effective April 4, 2022 due to her running for the Justice of the Peace in the upcoming election. The Council formally accepted her resignation at the April 5 regular meeting.

Ms. Hall said at the April 7 study session, City staff advised that when there was a vacancy on the Council, state statutes allowed the City Council to appoint someone to fill a vacancy for the seat's remaining term. In the past, the Council had solicited applications of interest and held interviews in executive session and the Council appointed an applicant to fill the vacancy. Staff advised that five candidates had submitted candidate packets for the three open Council seats whose terms expire December

2022 for the 2022 Primary Election. The Council advised staff to contact the candidates to gauge interest in being appointed to the vacant Council seat. Staff contacted all five candidates, and two applicants submitted an application, Bryce Judd and Jodi Whitehead. The two applicants were interviewed by the Council at a Special meeting on April 19.

Ms. Hall said a ballot showing the names of the two applicants was attached. Council members should mark one choice on the ballot for the individual they wish to appoint. After the Clerk tallied the results and indicated the individual with the most votes, a formal motion could be made based on the results. Council members' votes would be reflected in the minutes.

Selections by the Council:

- ▶ Councilman Adams  
Bryce Judd
  
- ▶ Councilman Allsop  
Bryce Judd
  
- ▶ Councilman Hatch  
Bryce Judd
  
- ▶ Councilman Clark  
Bryce Judd
  
- ▶ Vice Mayor Kakavas  
Jodi Whitehead
  
- ▶ Mayor Leech  
Bryce Judd

Ms. Hall said the individual with the most votes was Bryce Judd.

**COUNCILMAN CLARK MOVED TO APPOINT BRYCE JUDD TO THE SHOW LOW CITY COUNCIL FOR TERM EXPIRING DECEMBER 2024; SECONDED BY COUNCILMAN ALLSOP; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND HATCH VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

- A. Council Members

Councilman Allsop said he would miss the May 3 Council meeting due to two of his grandsons graduating in different states.

Councilman Adams reminded everyone to take precautions with wildfire season coming up. He encouraged visitors to visit the museum.

Vice Mayor Kakavas expressed her condolences on the passing of Neil Thompson.

B. Mayor

Mayor Leech said the BBQ Throwdown would be held on May 6 and 7. He said the White Mountain Sheriff's Posse would do a reverse ride starting in Globe on May 11 and ending in Pinetop on May 13.

C. City Manager

Mr. Muder said the annual MLK Day of Service, when volunteers work on a community project, was Saturday, April 30. Volunteers would meet at 9:00 a.m. at City Hall for work assignments which would involve cleaning up trash on the side of the roads around the City. He reminded everyone to wear closed-toe shoes and bring gloves and a hat.

Mr. Muder said the City's next free excess trash collection service was scheduled for the week of May 2 through 6. This service, available to all City of Show Low refuse customers, was provided by Waste Management on regularly scheduled collection days during the first full week of odd-numbered months.

Mr. Muder said the 24th annual Project Clean Sweep would kick off in mid-May. Show Low residents could dump green waste for free for two weeks at Dirty Deeds Green Waste from May 9 through May 14, and again from May 16 through May 21. Other services through Project Clean Sweep would take place beginning in June. A flyer with more information would be distributed with the next utility billing.

Mr. Muder said in public works projects, work continued at the City Campus parking lot with the contractor paving this week. The City's contractor had started work on the new portion of the Meadow path and work continued on multiple sewer projects. Arizona Department of Transportation had started doing concrete work on White Mountain Road as part of the mill and overlay project. He thanked citizens for their patience important improvements were made around the city.

10. **SCHEDULING OF MEETINGS:**



Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a budget study session would be scheduled for May 3 at 6:00 p.m.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF APRIL 19, 2022, AT 8:00 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

\_\_\_\_\_  
John Leech, Jr., Mayor

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**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on April 19, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Rachael Hall, City Clerk