

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, DECEMBER 7, 2021 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, and Councilwoman Wilson.

COUNCIL MEMBERS ABSENT: Councilman Hatch.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Jeff McNeil, Police Commander; Bill Kopp, Public Works Director; Jacob Allen, Airport Manager; Rick Austin, Public Works Operations Manager; Shane Hemesath, City Engineer; Cari Bilbie, Accounting Manager; Grace Payne; Communications Manager; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

GUESTS: Brian Savage, Clair Thomas, Marty Jarvey, Jimmy Watson, Stephanie Irwin, Keith Johnson, Jeannie Amato, Scott Nikolaus, Jeff McNeil, Maria Garvin, Alan Rogers, Toni Garver, Brittney Nikolaus, Brian Swanty, Jamie Clark, Troy Eberline, Alivia Matkin, Cory Fachtelkotter, Kristine Sleighter, Dustin Matkin, Stephanie McQuillan, Doug Roberts, Curt Fernau, and others.

3. Invocation.

Vice Mayor Kakavas gave the invocation.

4. Pledge of Allegiance.

Councilwoman Wilson led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism

made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Marty Jarvey said she represented Fishers of Men for Veterans. She said National Wreaths Across America Day would be on December 18 at 10:00 a.m. and Fishers of Men were looking for volunteers to help place 364 holiday wreaths on the gravesites of veterans at the Show Low Cemetery.

Stephanie Irwin, Mayor of Pinetop-Lakeside, and Keith Johnson, City Manager of Pinetop-Lakeside, presented a plaque to Mayor Leech to thank the City for their support of The Wall That Heals, which was on display in the Town of Pinetop-Lakeside.

6. **SPECIAL EVENTS:**

A. Presentation of Annual Report by Show Low Historical Society.

Clair Thomas, Show Low Historical Society Museum Executive Director, said the 2021 season was an outstanding season with a visitor count of 4,052. The museum had a partnership with Silver Creek Railroad Club and the total number of volunteers with the railroad club was 18. Volunteers donated 1,757 hours to the museum, and 46 individuals donated items this year.

Ms. Thomas said the Show Low Historical Society Board made the decision to only accept donations and to no longer accept items on loan because the museum was out of space. Items currently on loan would remain on loan until loaners decided to pick them up.

Ms. Thomas said she was pleased that the City saved the Ross and Georgia Adams family cabin and the Reidhead home. She said it was a good step in preserving history.

Ms. Thomas said the museum hosted a Heritage Day for Show Low second and third grade students where the students toured the 17 rooms of the museum.

Ms. Thomas thanked the City, Navajo County, members, and visitors for their continued support.

B. Presentation of Certificates Recognizing Law Enforcement Partner Agencies and Employees.

Chief Provost said on June 19, 2021, the City suffered a catastrophic event during Bike the Bluff, where a truck plowed into a group of cyclists

causing massive injuries and which ended in a pursuit of the suspect and an officer involved shooting.

Chief Provost said tonight was an opportunity to recognize partner agencies and employees for their service during the event.

Chief Provost presented appreciation plaques to Chief Barnes with the Pinetop-Lakeside Police Department, Chief Swanty with the Navajo County Sheriff's Office, Captain Sharp with the Arizona Department of Public Safety, and Chief Savage with the Timber Mesa Fire and Medical District and thanked them for their assistance, leadership, and support during the Bike the Bluff incident.

Chief Provost presented a Certificate of Commendation to Officer Nikolaus for responding to the scene of the initial crash, securing the scene, and rendering aid to the injured cyclists. Certificates of Commendation were also presented to Officer Naranjo, Officer Clark, and Officer Matkin who were all involved in corralling the suspect into a neighborhood, rendering aid, and arresting the suspect.

Chief Provost presented a Certificate and Medal of Merit to Sergeant Brandon Clark who was first on the scene of the initial crash, secured the scene, began triaging patients, called in medical resources, directed the pursuit of the suspect, and oversaw the final investigation of the scene. Sergeant Clark's wife, Becky Clark, accepted the awards on behalf of Sergeant Clark. Certificates and Medals of Merit were also presented to dispatchers Katie Brandt and Audriana Watson for handling several major events at one time between the two of them and had resources on scene and helicopters in the air within four minutes of the initial call for service.

Chief Provost presented a Medal of Valor to Sergeant Alan Rogers for his role in stopping the driver as the driver tried to run him over. Sergeant Rogers was also selected as Officer of the Year for the State of Arizona by the Arizona Chiefs Association.

The Council members commended law enforcement for their outstanding work during this event.

Mayor Leech called for a short break at 7:53 p.m. The meeting reconvened at 8:02 p.m.

- C. Presentation of Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2021.

Mr. Johnson introduced Mike Spilker of Hinton Burdick who would present the results of the fiscal year 2021 Annual Comprehensive Financial Report (ACFR).

Mr. Spilker said the auditors issued an unmodified or "clean" opinion for the 2021 audit. In the report on compliance and internal controls, no material weaknesses and no significant deficiency related to year-end accounting adjustments were noted.

Mr. Spilker said government-wide financial highlights reflected total net position (equity) of \$173,940,990 as of June 30, 2021. Over time, increases or decreases in net position were an indicator of whether the City's financial health was improving or deteriorating. Total net assets increased by \$9.2 million the fiscal year, of which \$7.0 million was an increase in net governmental activities and \$2.2 million was an increase in business-type activities (water, wastewater, and refuse).

Mr. Spilker said governmental capital assets decreased. Additions were \$3.5 million and depreciation totaled \$4.2 million. Significant governmental capital asset additions included building additions and improvements (\$948,000), and various road improvements totaling approximately (\$1.4 million).

Mr. Spilker said business-type capital assets remained the same with additions of \$2 million and a depreciation expense of \$2.6 million. The significant business-type capital asset additions were various water and wastewater infrastructure improvements.

Mr. Spilker said total governmental long-term debt decreased overall by \$1,142,000 as a result of regularly scheduled annual debt service. Utility fund long-term debt decreased by \$575,887 as a result of regularly scheduled annual debt service. Debt service payments scheduled for FY22 should be approximately \$1.7 million which was comparable to FY21.

Mr Spilker said the prior fiscal year's total general fund balance increased from \$15,589,102 to \$22,095,620, which was a significant increase. Unassigned fund balance \$21,382,709 or 121% of total general funds expenditures. The general fund reported revenues in excess of expenditures of \$8,092,465, an increase of 41% from FY20. Actual resources received in the general fund exceeded the final budget by \$7,399,235. Actual expenditures were \$7,632,089 less than the final budget.

Mr. Spilker said the general fund showed significant increases in fund balance over the last five years. Total cash in the general fund increased by \$8,000,726, due in part to the conservative spending resulting from the pandemic and the unexpected sales tax revenues in the same period. There was a positive trend in cash over the last five years.

Mr. Spilker said fluctuation between net revenue and net expenditures were expected in the general fund. Revenues and related expenses had increased in FY19 due to the large airport grant and an increase in tax revenues. The City budgeted conservatively and worked to keep expenses down due to the pandemic in FY21 while sales tax revenue ended up being more than expected and budgeted.

Mr. Spilker said sales taxes were the largest single annual source of governmental revenues for the City. The sales tax revenues increased by 23.19% during the fiscal year and increased by 56.51% over the last five fiscal years. Other tax revenues had been fairly consistent with slight increases over the last five years.

Mr. Spilker said the overall general fund expenditures increased by 1.5%. General government expenses decreased as part of the City's actions to reduce costs due to the uncertainty of the financial environment during the pandemic. Public works and streets costs increased as a result of natural increases in maintenance and service. There was an increase in non-departmental expenses because of the new energy conservation program that began in 2020.

Mr. Spilker said the Highway User Revenue Fund (HURF) was expected to break even over time as resources were accumulated and expended on road projects. HURF cash had remained fairly consistent over the previous five years and decreased in FY19 and FY21 as significant road improvements were completed during these years as well as various road equipment purchases.

Mr. Spilker said the water enterprise fund was reported on a full accrual basis and should show revenues in excess of expenditures to provide for depreciation and future capital requirements. The last five years reported net operating revenue over expenses which was a positive trend. The water fund showed a strong cash position, which continued to increase every year.

Mr. Spilker said the wastewater enterprise fund was reported on a full accrual basis and should show revenues in excess of expenditures to provide for depreciation and future capital requirements. The wastewater fund had reported a trend in net losses for four of the last five years. The

major cause for the losses had been depreciation. During FY20 the loss significantly decreased and during FY21 revenues were slightly more than expenses, which was a positive trend. Cash remained fairly consistent over the last five years with a slight drop in 2019 and increases in 2020 and 2021.

Mr. Spilker said net revenues were expected to fluctuate in the health insurance fund based on demand or claims activity. Four of the last five fiscal years reported excess revenues which allowed for healthy reserves. The Internal Service Health Insurance fund cash had increased significantly over the last five years, which was a positive trend.

Mr. Spilker said most of the City's major governmental fund balances remained fairly consistent, with increases to the general fund due to increasing city sales tax revenues and budget controls over expenditures. The City's water fund reported a \$1,418,126 increase in equity, while the wastewater fund reported an increase in equity of \$818,532.

Mr. Spilker said the City received the Government Finance Officers Association's Certificate of Excellence in Financial Reporting which was proof of the effort that the City puts forth in their financial reporting.

Mr. Spilker thanked staff for their help and support during the audit.

Mayor Leech asked if the City tracked online sales. Mr. Johnson said yes, but the report presented tonight did not show that information as a separate item.

7. **CONSENT CALENDAR:**

- A. Consideration of Approval of Proposed Fiscal Year 2023 Budget Calendar. (Justin Johnson)
- B. Consideration of Acceptance of Sugar Pine Way Sidewalk Improvements, City of Show Low Project No. R-1522. (Shane Hemesath)
- C. Consideration of Acceptance of Meadow Fence Phase 2, City of Show Low Project No. FM-0322. (Bill Kopp)
- D. Consideration of Acceptance of Cemetery Expansion Phase 2021, City of Show Low Project No. FM-2721. (Bill Kopp)
- E. Consideration of Reappointment of Board Member to Show Low Municipal Property Corporation. (Ed Muder)

- F. Consideration of Noncommercial Ground Lease with Topel Holdings, LLC and Termination of Noncommercial Ground Lease with DFP Consulting, LLC at Show Low Regional Airport. (Jacob Allen)
- G. Consideration of Purchase of Vactor Combination Sewer Cleaner/Vacuum Truck and Authorization of Associated Budget Transfers. (Rick Austin)
- H. Consideration of Appointment of Associate City Magistrate. (Shirley Patterson)
- I. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of November 16, 2021.

COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** – Project for Community Development Block Grant State Special Projects Funds. (Justin Johnson)

Mr. Johnson said the Arizona Department of Housing had made available Community Development Block Grant (CDBG) State Special Project funds for eligible projects that met one of the three national objectives that assist persons of low to moderate income, prevented or eliminated slums or blight, or solved an urgent need or health hazard. City staff was applying for the maximum grant funds available of \$500,000.00 which included administrative funding. This was a competitive funding round, and the application submission deadline was January 14, 2022.

Mr. Johnson said the first public hearing regarding the availability of CDBG State Special Projects funding was held October 28, 2021, to obtain community input on the use of CDBG funds. No input was received at the public meeting.

Mr. Johnson said the purpose of tonight's public hearing was to solicit input to help the Council select the final CDBG project and adopt applicable resolutions authorizing submitting a CDBG State Special Project application and committing local funds of \$67,500.00 as leverage for the project. City staff recommended using CDBG State Special Project funds to construct two new Americans with Disabilities Act (ADA) accessible restrooms at Show Low City Park and upgrade of the

restroom facilities at the Senior Field and Ponderosa Field to meet ADA requirements.

Mayor Leech opened the matter for a public hearing.

Jeannie Amato, Hacienda Way, asked if these restrooms were the same restrooms that were discussed at the November 16 meeting. Mr. Johnson said these restrooms were different than the restrooms discussed on November 16.

Janelle Sterner asked if the public hearing seeking input was advertised. Mr. Muder said yes, the public hearing was advertised on the City's website, social media sites and in the local newspaper.

There being no further input, Mayor Leech closed the public hearing.

- B. Consideration of Resolution No. R2021-34 Authorizing Submitting Application for Community Development Block Grant State Special Project Funds and Resolution No. R2021-35 Committing Local Funds for Said Application. (Justin Johnson)

COUNCILWOMAN WILSON MOVED TO ADOPT RESOLUTION NO. R2021-34 AUTHORIZING SUBMITTING AN APPLICATION FOR FISCAL YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECTS FUNDS TO FINANCE THE CONSTRUCTION OF TWO NEW AMERICANS WITH DISABILITIES ACT ACCESSIBLE RESTROOMS AT SHOW LOW CITY PARK AND THE UPGRADE OF THE RESTROOM FACILITIES AT THE SENIOR FIELD AND PONDEROSA FIELD TO MEET AMERICANS WITH DISABILITIES ACT REQUIREMENTS; SECONDED BY VICE MAYOR KAKAVAS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

COUNCILWOMAN WILSON MOVED TO ADOPT RESOLUTION NO. R2021-35, COMMITTING LOCAL FUNDS OF \$67,500.00 AS LEVERAGE FOR THE FISCAL YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECT FUNDS APPLICATION AND ASSOCIATED BUDGET TRANSFERS; SECONDED BY VICE MAYOR KAKAVAS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

- C. Consideration of Approval of Five-Year Capital Improvement Plan for Fiscal Years 2023 to 2027. (Bill Kopp)

Mr. Kopp said the City of Show Low was required by City Code to have an approved five-year Capital Improvement Plan (CIP). The CIP was a planning tool to look five years ahead to plan and prioritize the City's needs. The program was administered by an advisory committee that consisted of City staff and representatives from the City Council. Prior to the advisory committee meeting, a public notice was issued seeking recommendations for capital project requests. Every requestor that provided contact information received a written response from staff.

Mr. Kopp said the first year of the CIP (2023) included any projects that were not funded in the fiscal year 2022 budget. The 2023 projects were the committee's top priorities; however, it was understood that all the projects could not be funded. The budget process would be the final determinant of which projects received funding.

Mr. Kopp said only projects over \$50,000.00 were included in the CIP. Smaller projects would be accounted for in each department's operations budget. Each project listed in the CIP had a detailed "Capital Outlay Project Sheet," which identified the project, its cost, potential funding sources, and a timetable. Detailed cost estimates and maps were also included with the worksheets when appropriate.

Mr. Kopp said staff held a meeting with the advisory committee on November 4, 2021, and on November 18, 2021, at which time the CIP was approved by the committee. Staff recommended that the Council approve the five-year Capital Improvement Plan for fiscal years 2023 to 2027.

COUNCILMAN ALLSOP MOVED TO APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2023 TO 2027 FOR THE CITY OF SHOW LOW; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

- D. Consideration of Award of Construction Contract for West McNeil 4th Avenue to 8th Avenue Sewer Replacement, City of Show Low Project No. S-0319, and Authorization of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2022 Capital Improvement Plan budget included \$625,000.00 for a sewer line replacement project labeled "West McNeil 4th Ave to 8th Ave" and \$92,583.00 for a sewer line replacement project labeled "Days Inn Sewer Line." These projects were connected and were located in the same area in the City. The existing

wastewater collection system consisted of aging six-inch clay pipe, and it was requiring more maintenance and repairs. The two projects were combined into one project to reduce costs and expedite the construction schedule. The scope of the work included installing approximately 4,600 linear feet of new eight-inch PVC sewer line, 18 new concrete manholes, new sewer services, and replacing the existing asphalt removed.

Mr. Hemesath said the project was designed by Painted Sky Engineering with a construction estimate of \$780,000.00. Arizona Department of Environmental Quality approvals to construct were obtained. The project was publicly bid in accordance with statutory requirements with the following results:

<u>Contractor</u>	<u>Base Bid</u>
Western Grade LLC	\$718,085.36
Apache Underground and Excavating	\$780,390.00
Rawlings Specialty Contracting	\$809,412.50

Mr. Hemesath said staff recommended awarding the construction contract for the West McNeil 4th Avenue to 8th Avenue Sewer Replacement, City of Show Low Project No. S-0319, to Western Grade LLC in an amount not to exceed \$718,085.36 and authorizing the associated budget transfers.

Councilwoman Wilson ask how old the current infrastructure was. Mr. Hemesath said between 50 and 60 years old.

COUNCILMAN CLARK MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE WEST MCNEIL 4TH AVENUE TO 8TH AVENUE SEWER REPLACEMENT, CITY OF SHOW LOW PROJECT NO. S-0319, TO WESTERN GRADE LLC IN AN AMOUNT NOT TO EXCEED \$718,085.36 AND AUTHORIZE THE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

- E. Consideration of Purchase of Playground Equipment for Inclusive Playground at Frontier Park. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2022 Capital Improvement Plan budget included \$1,140,000.00 for a playground, splash pad, and associated improvements at Frontier Park. The proposed improvements would be all-inclusive, designed to remove physical and social barriers allowing for all children and their families to play together, regardless of their abilities. The design of the playground included, but was not limited

to, accessible ramps to all areas, transfer stations, specialized swings and seating, sensory stations, and safe play surfacing.

Mr. Hemesath said the current lead time on playground equipment, from purchase to delivery, was four months. Due to the long lead time in the current market, the City would like to purchase the playground equipment now to lock in the pricing and delivery date. The procurement of this equipment was conducted through the Sourcewell state contract, contract number 010521-LTS-4.

Mr. Hemesath said staff recommended awarding the purchase of playground equipment for the inclusive playground at Frontier Park to Arizona Recreational Design in an amount not to exceed \$355,304.59.

Mr. Muder said the City received a grant in the amount of \$600,000.00 in addition to donations from the community exceeding \$250,000.00 for this project.

VICE MAYOR KAKAVAS MOVED TO AWARD THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE INCLUSIVE PLAYGROUND AT FRONTIER PARK TO ARIZONA RECREATIONAL DESIGN IN AN AMOUNT NOT TO EXCEED \$355,304.59; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

- F. Consideration of Award of Construction Contract for Frontier Park Parking Lot Expansion, City of Show Low Project No. R-2422. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2022 Capital Improvement Program budget included funding labeled "Frontier Park Parking Lot." This project was a portion of the proposed improvements that include an inclusive playground and splash pad at Frontier Park. The parking lot improvements were the first phase of the improvements and would include a new 300' x 70' paved parking area which included an additional 45 paved parking stalls and nine additional Americans with Disabilities Act accessible parking stalls. The improvements also included installation of electrical conduit, 13 parking lot lights, irrigation conduit for future landscaping improvements, and grading a large level dirt pad for the future playground and slash pad improvements.

Mr. Hemesath said the project was designed by City engineering staff with a construction estimate of \$300,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Hatch Construction and Paving	\$491,628.00

Mr. Hemesath said six contractors attended the pre-bid meeting, however, only one bid was received. The submitted bid was significantly over budget for the scope of work. Staff understood the timeframe to bid on the project was tight and occurred during a holiday weekend. Staff would like to evaluate the scope of work and re-bid the project immediately in an attempt to lock in a lower construction cost for the project.

Mr. Hemesath said staff recommended rejecting all bids for the construction contract for Frontier Park Parking Lot Expansion, City of Show Low Project No. R-2422.

Councilwoman Wilson asked how long the contractors had to submit a bid. Mr. Hemesath said the contractors had three weeks but with the Thanksgiving holiday contractors forgot. He said the new bid process would give the contractors five to six weeks to submit their bid.

COUNCILMAN ALLSOP MOVED TO REJECT ALL BIDS FOR THE CONSTRUCTION CONTRACT FOR FRONTIER PARK PARKING LOT EXPANSION, CITY OF SHOW LOW PROJECT NO. R-2422; SECONDED BY COUNCILWOMAN WILSON; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

- G. Consideration of Award of Construction Contract for South Apron Rehabilitation Project. (Jacob Allen)

Mr. Allen said in March 2021, Armstrong Consultants advertised a request for proposals for construction services for the South Apron Rehabilitation Project at the Show Low Regional Airport. A bid opening was held on March 31, 2021, and three bids were received. The bids were reviewed by Armstrong Consultants for conformance to the requirements.

Mr. Allen said the consultant's construction estimate was \$1,072,295.00. Based on the lowest amount for Schedules I and II and the Bid Alternative, Show Low Construction, Inc. was the low bidder for the project at \$950,418.24. The following table showed the bids:

<u>Contractor</u>	<u>Total Bid</u>
Show Low Construction	\$950,418.24
Sunland Construction	\$1,195,922.00
J. Banicki Construction	\$1,237,942.50

Mr. Allen said on April 20, 2021, the City Council approved the grant application and a recommendation to the Federal Aviation Administration (FAA) awarding the construction contract for the South Apron Rehabilitation Project to Show Low Construction, Inc. in an amount not to exceed \$950,418.24. The FAA had since accepted the City's recommendation, awarded the contract, and funded the grant. The Council now needed to approve awarding the construction contract to Show Low Construction.

Councilwoman Wilson asked if this project was grant funded. Mr. Allen said the City had received a grant in the amount of \$960,907.54. The total project cost was \$1,164,579.54 and the City's portion of the total project amount was \$203,672.00.

Vice Mayor Kakavas asked if the City had budgeted for the portion that was the City's responsibility. Mr. Allen said yes, it was budgeted.

COUNCILMAN ADAMS MOVED TO AWARD THE CONSTRUCTION CONTRACT TO SHOW LOW CONSTRUCTION, INC. FOR THE SOUTH APRON REHABILITATION PROJECT AT THE SHOW LOW REGIONAL AIRPORT IN AN AMOUNT NOT TO EXCEED \$950,418.24; SECONDED BY VICE MAYOR KAKAVAS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, AND WILSON VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Adams thanked City staff for the Christmas lights that were installed around the City.

Vice Mayor Kakavas wished everyone a Merry Christmas and Happy New Year and thanked City staff for their hard work throughout the year. She offered her condolences to the Potts family on the death of Dave Potts.

Councilwoman Wilson expressed appreciation for the opportunity to have been involved in the commendation of officers tonight.

Councilman Allsop thanked all who helped make the Senior Center Thanksgiving meal a success and wished everyone Merry Christmas and Happy New Year.

B. Mayor

Mayor Leech thanked the Veterans of Foreign Wars for the ceremony they held for Pearl Harbor Day. He asked everyone to keep Councilman Hatch in their prayers as he had been sick.

C. City Manager

Mr. Muder said the Christmas lights and holiday decorations were on full display for Show Low Shines for the Holidays. There were several family-friendly events to celebrate the holidays. The Flashlight Candy Cane Hunt would be held on the Senior Field at City Park on December 9 for kids ages 12 and under. The library presented a Polar Express night, featuring a reading of the classic children's book by staff from the Show Low Police Department and Timber Mesa Fire and Medical District, with a visit by Santa on December 17. The finale event for the year was the Deuce of Clubs Drop on New Year's Eve, December 31, in front of the public library. The festivities began at 11:00 p.m., followed by the dropping of the giant card and fireworks at midnight.

Mr. Muder reminded everyone that the aquatic center remained closed for annual maintenance and would reopen to the public December 20. He thanked the public for their patience during the closure.

Mr. Muder said the Community Fast officially ended two weeks ago, but donations were still being accepted through December at City Hall and at National Bank, Chase, and Arizona Central Credit Union, to help fellow citizens in need this holiday season. He said over \$66,000 had been raised.

Mr. Muder said after the holidays, citizens could recycle their Christmas tree from December 26 through January 9 by dropping it off in the designated area at the Frontier Park parking lot north of the Deuce of Clubs on 9th Place. The trees would be taken to Novo Power in Snowflake for use as biomass fuel.

10. **SCHEDULING OF MEETINGS:**

Mr. Muder said the next Council meeting would be on January 4, 2022.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF DECEMBER 7, 2021, AT 9:03 P.M.**

ATTEST:

APPROVED:

Rachael Hall, City Clerk

John Leech, Jr., Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on December 7, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Rachael Hall, City Clerk