

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, AUGUST 3, 2021 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Councilman Allsop, Councilman Clark, Councilman Hatch and Councilwoman Wilson.

**COUNCIL MEMBERS ABSENT:** Vice Mayor Kakavas and Councilman Adams.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; F. Morgan Brown, City Attorney; Brad Provost, Interim Police Chief; Bill Kopp, Public Works Director; Shane Hemesath, City Engineer; Jacob Allen, Airport Manager; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

**GUESTS:** John Hannah, Margaret Heath, Eric Bishop, Alfred and Diane Lara, Cynthia Whipple, Joy Owens, Denise Stow, Randy Gaskill, Freddy Esparza, Jose Nunez, Ed Hamilton, David Huish, Betsyann Wilson, Dr. Chato Hazelbaker, Everett Robinson, Mark Hayes, and others.

3. Invocation.

Councilman Allsop gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Alfred Lara, 1001 East Huning, expressed concerns regarding drainage on Huning and 11th Street.

Joy Owens expressed concerns about the drainage in an irrigation ditch.

6. **SPECIAL EVENTS:**

A. Commendation of Police Officers.

Chief Provost commended Officer Barber and Officer La Rue for demonstrating the highest standards of police service during a call on June 17, 2021 in reference to a suspicious subject.

Mayor Leech presented certificates of commendation to Officer Barber and Officer La Rue and thanked them for their service.

B. Recognition of Outgoing Planning and Zoning Commission Member.

Mayor Leech presented a certificate of appreciation to outgoing Planning and Zoning Commission member Eric Bishop and thanked him for his service.

C. Presentation on Community Outreach by Northland Pioneer College.

Betsyann Wilson, Executive Director of Northland Pioneer College (NPC) Friends and Family introduced NPC's newest president, Dr. Chato Hazelbaker.

Dr. Hazelbaker said NPC would like to focus on enrollment growth and a key element to that was working closely with the local municipalities on economic development priorities. NPC planned to look at new programs and invest in current programs to encourage growth.

Mr. Hazelbaker invited the Council to the ground breaking ceremony on August 17 for the new skills center. He introduced David Huish to discuss the new skills center facility.

Mr. Huish said the path to the new skills center facility began in 2012 when the college had a district-wide masterplan done. During that time administration and faculty realized the need for a place to bring students closer on the same campus. The new skills facility would be 28,200 square feet and would parallel 8th Avenue. The facility would house the maintenance department, the energy and industrial technician program, the welding program, and the automotive program. The size of the facility

would allow for future growth. Estimated construction time was 385 days with an estimated start time of the middle of August.

7. **CONSENT CALENDAR:**

- A. Consideration of Resolution No. R2021-19 Amending Fee Schedule for Magistrate Court Programs and Services. (Morgan Brown)
- B. Consideration of Award of Contract for Tank 8B Design, City of Show Low Project No. W-1222. (Bill Kopp)
- C. Consideration of Purchase of Armored Vehicle for Special Response Team. (Brad Provost)
- D. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of July 20, 2021.

Councilman Allsop asked that item 7C (consideration of purchase of armored vehicle for special response team) be pulled from the Consent Calendar for discussion.

**COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED EXCEPT FOR ITEM 7-C (CONSIDERATION OF PURCHASE OF ARMORED VEHICLE FOR SPECIAL RESPONSE TEAM); SECONDED BY COUNCILWOMAN WILSON; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

Councilman Allsop asked if there were any programs or organizations that would help with the purchase of the armored vehicle. Chief Provost said the City would pay for the vehicle with budgeted funds and Racketeer Influenced Corrupt Organizations (RICO) funds. Partnering agencies contributed funds through RICO to help purchase other needed equipment along with other grant funds. Staff continued to work with partnered agencies to regionalize the special response team and would create a governing board to help fund the team in the future.

**COUNCILMAN ALLSOP MOVED TO AUTHORIZE THE PURCHASE OF A FORD F-550 ARMORED VEHICLE FOR THE SPECIAL RESPONSE TEAM FROM THE ARMORED GROUP IN AN AMOUNT NOT TO EXCEED \$265,640.00; SECONDED BY COUNCILMAN CLARK; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

8. **OLD BUSINESS:**

- A. Consideration of Application Submitted by Margaret Heath for Special Event Liquor License for White Mountain Veterans Tribute at Show Low Regional Airport. (Rachael Hall)

Ms. Hall said Margaret Heath, representing Walking Down Ranch, Inc., submitted an application for a special event liquor license for a White Mountain Veterans Tribute event at Show Low Regional Airport, scheduled for September 3, 4, and 5, 2021. This event was sponsored by Walking Down Ranch, Inc. and would start at 9:00 a.m. and end by 9:00 p.m. each day. Proceeds from the event would benefit Walking Down Ranch, Inc. and their mission to serve veterans.

Ms. Hall said the license would allow Walking Down Ranch to sell beer and wine during the event. Alcohol would be sold in the orange area marked "A" on the map provided with the application and participants would be allowed to consume the alcohol throughout hangar no. 1, the center ramp where the vendors were located, and the observation tent to view the planes. Event participants would enter and leave through one entrance which would be monitored by security at all times. In addition, security would patrol and monitor the areas to ensure no alcohol was brought in or left the premises and that there was no underage consumption. Security would be provided by retired police and military officers.

Ms. Hall said at its July 20, 2021 meeting, the City Council had questions and concerns regarding this special event liquor license application. Staff contacted the applicant and the applicant provided a letter with information addressing the Council's questions and concerns. The letter and event information was provided with the application.

Ms. Hall said the Show Low Police Department performed a background check on the applicant and found nothing that would preclude approval of this special event liquor license. The application and action taken by the Council will be forwarded to the Department of Liquor Licenses and Control. Unlike regular liquor licenses, the Council's decision is final for such an application.

Ms. Heath said changes were made to accommodate City staff's recommendations for the event. The event area was large but would be secured.

**COUNCILMAN ALLSOP MOVED TO APPROVE THE APPLICATION SUBMITTED BY MARGARET HEATH FOR A SPECIAL EVENT LIQUOR LICENSE FOR A WHITE MOUNTAIN VETERANS TRIBUTE EVENT ON SEPTEMBER 3, 4, AND 5, 2021 AT SHOW LOW**

**REGIONAL AIRPORT; SECONDED BY COUNCILMAN HATCH; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

9. **NEW BUSINESS:**

- A. **PUBLIC HEARING** – Application Submitted by Jose Armando Nunez and Oscar Daniel Soto for #12, *Restaurant*, Liquor License on Behalf of El Charro Beer for its Location at 350 East Deuce of Clubs, Show Low, Arizona. (Rachael Hall)

Ms. Hall said Jose Armando Nunez and Oscar Daniel Soto, representing El Charro Beer, submitted an application for a new #12, *Restaurant*, Liquor License for its location at 350 East Deuce of Clubs. The property had been posted as required by state law and no public input was been received.

Ms. Hall said on June 22, 2021, the Planning and Zoning Commission approved the conditional use permit submitted by El Charro Beer, to allow a restaurant to serve alcoholic beverages located at 350 East Deuce of Clubs.

Ms. Hall said the Show Low Police Department conducted a background check on the applicants and found nothing amiss. The Department of Liquor Licenses and Control conducted its own internal investigations and background checks. Based on the investigator's findings and the recommendation of the City Council, the State Liquor Board would decide whether to approve or deny the application. If the City Council chose to recommend denial of the application, the motion must state the reasons for denial.

Mayor Leech opened the matter for a public hearing. There being no input, he closed the public hearing.

- B. Consideration of Application Submitted by Jose Armando Nunez and Oscar Daniel Soto for #12, *Restaurant*, Liquor License on Behalf of El Charro Beer for its Location at 350 East Deuce of Clubs, Show Low, Arizona. (Rachael Hall)

**COUNCILMAN CLARK MOVED TO RECOMMEND APPROVAL TO THE STATE LIQUOR BOARD OF THE APPLICATION SUBMITTED BY JOSE ARMANDO NUNEZ AND OSCAR DANIEL SOTO FOR #12, *RESTAURANT*, LIQUOR LICENSE ON BEHALF OF EL CHARRO BEER FOR ITS LOCATION AT 350 EAST DEUCE OF CLUBS, SHOW LOW, ARIZONA; SECONDED BY COUNCILMAN ALLSOP; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

- C. Consideration of Application Submitted by Denise Wiseman Stow on Behalf of Show Low Main Street for Special Event Liquor License for Show Low Youth Recreation and Sports Foundation's 18th Annual Banquet at Frontier Fields. (Rachael Hall)

Ms. Hall said Denise Wiseman Stow, representing Show Low Main Street, submitted an application for a special event liquor license for the Show Low Youth Recreation and Sport Foundation's 18th Annual Banquet at Frontier Fields, scheduled for August 14. This event was sponsored by the Show Low Youth Recreation and Sports Foundation and would start at 5:00 p.m. and end by 10:00 p.m. Proceeds from the banquet would benefit the Show Low Youth Recreation and Sports Foundation and their mission to support local youth and youth organizations. Proceeds from the beer and wine sales would benefit Show Low Main Street and their projects to beautify downtown Show Low.

Ms. Hall said the license would allow Show Low Main Street to sell beer and wine during the event. Event participants would enter and leave Frontier Fields through one entrance. An existing six-foot chain-link fence surrounded the entire area.

Ms. Hall said alcohol would be sold in the green area on the map provided with the application and participants would be allowed to consume the alcohol throughout the fields. Additional security personnel would be stationed at the Frontier Fields event entrance/exit and at the entrance/exit to the beer garden. In addition, they would patrol and monitor the fields to ensure no alcohol was brought in or left the premises and that there was no underage consumption. Security would be provided by the Arizona Rangers.

Ms. Hall said the Show Low Police Department performed a background check on the applicant and found nothing that would preclude approval of this special event liquor license. The application and action taken by the Council would be forwarded to the Department of Liquor Licenses and Control. Unlike regular liquor licenses, the Council's decision was final for such an application.

Mayor Leech asked why the event had been relocated to Frontier Field.

Randy Gaskill, Show Low Youth Recreation and Sports Foundation Board Member, said COVID-19 helped push the change in venue and the Board of Directors thought it would be a good time to move the venue to Show Low since the organization's fundraising efforts directly supported the youth and youth organizations in Show Low.

**COUNCILMAN ALLSOP MOVED TO APPROVE THE APPLICATION SUBMITTED BY DENISE WISEMAN STOW FOR A SPECIAL EVENT LIQUOR LICENSE FOR THE SHOW LOW YOUTH RECREATION AND SPORTS FOUNDATION'S 18TH ANNUAL BANQUET ON AUGUST 14 AT FRONTIER FIELDS; SECONDED BY COUNCILMAN HATCH; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

- D. Consideration of Approval of Scope Revision to Citywide Roadway Improvement Projects, City of Show Low Project No. R-1721. (Shane Hemesath)

Mr. Hemesath said at its April 6, 2021 meeting, the City Council awarded a construction contract for Citywide Roadway Improvement Projects, City of Show Low Project No. R-1721, to Hatch Construction and Paving Inc. for \$410,280.00. The scope of work included pulverizing the existing aging asphalt, incorporating the pulverized material into the roadway base, and installing a new three-inch asphalt overlay at four locations within the City. The bid included a very competitive asphalt installation price of \$78.00 per ton.

Mr. Hemesath said staff had identified a project in the current fiscal year 2022 budget that involved the exact same scope of work. The fiscal year 2022 budget included \$140,000.00 in funding for the East Willis Reconstruction project. The East Willis Reconstruction project included pulverizing the existing roadway and installing a new three-inch asphalt overlay. Staff wanted to add this project to the existing Citywide Roadway Improvement Project to accelerate the construction schedule and take advantage of the good asphalt installation pricing.

Mr. Hemesath said staff discussed the additional work with the contractor, who had agreed to honor their original line-item costs to complete this work. The additional scope of work would increase the construction contract by \$64,658.00, which would be paid with the approved budget line item for East Willis.

Mr. Hemesath said staff recommended approving the scope revision to the Citywide Roadway Improvement Projects, City of Show Low Project No. R-1721, to Hatch Construction and Paving Inc. in an additional amount not to exceed \$64,658.00.

Mayor Leech asked how much money the City would save by including the East Willis project as part of the Citywide Roadway Improvement Projects. Mr. Hemesath said the City would save approximately over \$40,000.00.

**COUNCILWOMAN WILSON MOVED TO APPROVE A SCOPE REVISION TO THE CITYWIDE ROADWAY IMPROVEMENT PROJECTS, CITY OF SHOW LOW PROJECT NO. R-1721, TO HATCH CONSTRUCTION AND PAVING INC. IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$64,658.00; SECONDED BY MAYOR LEECH; PASSED 5 TO 0 WITH MAYOR LEECH AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

10. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Hatch said Battle of Bands would be held on September 4.

Councilwoman Wilson said she attended the Darrin Reed Memorial Scholarship fundraiser dinner and it was a great event.

Councilman Allsop congratulated the Show Low traveling baseball team for winning the playoffs and taking first place. In response to a letter in the newspaper to the editor, he said the Council was in favor of and encouraged growth in Show Low.

B. Mayor

Mayor Leech reminded citizens to stop at school crossings and when the flashing lights on the school buses were on.

C. City Manager

Mr. Muder said the City's After-School Program started tomorrow and would include snack time, homework assistance, reading time, free play, and group activities.

Mr. Muder said on August 28, the City was sponsoring a free, region-wide residential electronic waste and used tires collection event at the Navajo County Penrod Facility. Unwanted computer equipment and accessories, small appliances, electronic equipment, and used tires without rims could be dropped off for free. Waste from commercial businesses would not be accepted at the event.

Mr. Muder said the citywide paving project continued with 14th Loop being paved this week and 16th Avenue and East Willis would follow. Work on the Show Low Lake Road sidewalk project continued with sidewalk being poured up to White Mountain Bible Church. The West Owens Road extension had been completed. He thanked the citizens for their patience while these improvements were made around the City.



Mr. Muder said the City of Show Low received notification that it had been awarded the Triple Crown award by the Government Finance Officers Association. The Triple Crown recognized governments who had received the Certificate of Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award, and the Distinguished Budget Presentation Award. This was the first time the City of Show Low had attained this achievement. This recognition represented a significant accomplishment by our finance staff and was the highest form of recognition in governmental accounting and financial reporting. He thanked staff for their efforts.

11. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a special meeting needed to be scheduled to interview the applicants for the Planning and Zoning Committee vacancy. He anticipated the Council making the appointment at its August 17 meeting and asked when Council members were available. After a brief discussion, the interviews were scheduled for August 17, at 6:30 p.m., prior to the regular meeting.

12. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF AUGUST 3, 2021 AT 8:08 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

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John Leech, Jr., Mayor

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**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on August 3, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Rachael Hall, City Clerk