

**MINUTES OF THE SPECIAL MEETING OF THE SHOW LOW BLUFF COMMUNITY FACILITIES DISTRICT BOARD HELD ON TUESDAY, JUNE 1, 2021 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Chairman Leech called the meeting to order at 7:48 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Chairman Leech, Board members Adams, Allsop, Hatch, and Wilson.

**COUNCIL MEMBERS ABSENT:** Vice Chairwoman Kakavas and Board member Clark.

**STAFF MEMBERS PRESENT:** Ed Muder, District Manager; F. Morgan Brown, District Attorney; Justin Johnson, Deputy District Manager; Jeff McNeil, Police Commander; Cari Bilbie, Accounting Manager; Bill Kopp, Public Works Director; Nicole Hudson, Deputy District Clerk; and Rachael Hall, District Clerk.

**GUESTS:** Marty Jarvy, Doug Roberts and John Hannah.

3. Consideration of Resolution No. R2021-01 Adopting the Tentative Budget and Establishing the Expenditure Limitation for Fiscal Year Ending June 30, 2022. (Justin Johnson)

Mr. Johnson said the Show Low Bluff Community Facilities District (CFD) was formed by the residents of the district in 2005 and was a separate unit of government. Any debt issued must be covered by the district's assessed valuation and be for the benefit of the district.

Mr. Johnson said the CFD was separated into two separate funds: special assessments bonds and general obligation bonds. The special assessment bond was \$2,014,000 in 2007 when it was issued. The annual debt service was \$169,860. There were 227 parcels in Show Low Bluff, 127 of which were owned by the Show Low Bluff development. There was an unbudgeted reserve of \$232,876.

Mr. Johnson said the beginning fund balance was \$266,453 and the assessment billing of \$130,783 was sent out in June

(principal and interest) and December (interest only) to all parcel owners.

Mr. Johnson said the debt issuance for general obligation bonds was \$480,000 in 2007 and \$450,000 in 2011. Budgeted reserves were \$0.00, and the general obligation bonds were paid in full in July 2019. A tax levy for the debt service and maintenance and operations was no longer being collected.

Mr. Johnson said staff recommended adopting the tentative budget tonight with a public hearing for the final budget adoption scheduled for June 15.

**BOARD MEMBER ALLSOP MOVED TO ADOPT RESOLUTION NO. R2021-01 ADOPTING THE TENTATIVE BUDGET AND ESTABLISHING THE EXPENDITURE LIMITATION FOR FISCAL YEAR 2022 AT \$169,860; SECONDED BY BOARD MEMBER HATCH; PASSED 5 TO 0 WITH CHAIRMAN LEECH AND BOARD MEMBERS ADAMS, ALLSOP, HATCH, AND WILSON VOTING IN FAVOR.**

4. Consideration of Minutes of Show Low Bluff Community Facilities District Board meeting:

(1) Special Meeting of July 21, 2020.

**BOARD MEMBER ALLSOP MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF July 21, 2020; SECONDED BY BOARD MEMBER ADAMS; PASSED 5 TO 0 WITH CHAIRMAN LEECH AND BOARD MEMBERS ADAMS, ALLSOP, HATCH, AND WILSON VOTING IN FAVOR.**

5. Adjournment.

There being no further business to be brought before the Board, **CHAIRMAN LEECH ADJOURNED THE SPECIAL MEETING OF THE SHOW LOW BLUFF COMMUNITY FACILITIES DISTRICT BOARD OF JUNE 1, 2021 AT 7:55 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, District Clerk

\_\_\_\_\_  
John Leech, Jr, Board  
Chairman

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **SPECIAL MEETING** of the Show Low Bluff Community Facilities District Board held on June 1, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

(SEAL)

\_\_\_\_\_  
Rachael Hall, District Clerk