

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MAY 18, 2021 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Vice Mayor Kakavas, Councilman Allsop, Councilman Clark, Councilman Hatch, and Councilwoman Wilson.

**COUNCIL MEMBERS ABSENT:** Councilman Adams.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Interim Police Chief; Cari Bilbie, Accounting Manager; Shane Hemesath, City Engineer; Jay Brimhall, Community Services Director; Nicole Hudson, Deputy City Clerk; and Rachael Hall, City Clerk.

**GUESTS:** Louis Alcantar, Isaias Alcantar, Derik and Stephanie Whipple, Alison Hephner, Doug Roberts, John Hannah and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

**6. SPECIAL EVENTS:**

- A. Recognition of Winners of the Kids ROCK Poster Contest and Presentation of Prizes.

Ms. Hall said the Kids ROCK program was an educational outreach program designed to teach third grade students about city government and what it meant to be a good citizen. The students received tours of different City facilities and City staff explained how each facility operated. The program finished with a pool party and a poster contest for students to illustrate their idea of what community pride meant to them with prizes for the top three winners.

Mayor Leech presented prizes to third-place winner Brinley Whipple, second-place winner Mason Pershing, and first-place winner Jemma Bagge.

- B. Presentation by Louis Alcantar for local semi-pro baseball organization.

Mr. Brimhall introduced Louis Alcantar and Isaias Alcantar with the Northern Arizona Baseball League.

Mr. Alcantar said the Northern Arizona Baseball League would have baseball teams from all over northern Arizona. The league was a summer collegiate all-star league with division 1 and division 2 players from different parts of the country. He said it was high-caliber baseball and the name of team was White Mountain Hawks. The league was ideal for kids to see high-caliber athletes from different universities.

Isaias Alcantar said he was the director of baseball operations for the league. He said the league gave the players an opportunity to go to a place they had never been and live in the community for a summer to play in a minor league atmosphere. It also gave players the opportunity to improve their skills and gave kids in the community an opportunity to watch and interact with the athletes. He said the community could get involved by providing housing for players. Players would also get part-time jobs in the community and would host baseball camps for kids in community.

Councilman Allsop asked if local high school baseball players had an opportunity to try out for the league. Mr. Alcantar said yes, he had been in touch with Show Low, Snowflake, and Blue Ridge coaches and they hoped to get two or three players from each team to play in the league.

C. Presentation of Changes to Fiscal Year 2022 City Manager's Recommended Budget for Fiscal Year Ending June 30, 2022.

Mr. Johnson said staff was directed by the Council to make a few changes to the recommended budget. Tonight he would review the draft tentative budget. Then the tentative budget would be presented to the Council for adoption on June 1 and would establish the expenditure limitation for next fiscal year. The tentative budget and a notice of a June 15 public hearing for the final budget would be advertised twice in the local paper, and the final budget would be adopted at the June 15 Council meeting. The secondary property tax levy for the streetlight improvement district would be adopted at the July 20 meeting.

Mr. Johnson said budgeted expenditures for fiscal year 2021 were \$60.3 million vs. \$40.6 million in actual expenditures. The City historically underspent its budget every year.

After moving budgeted carryovers to the fiscal year 2021-22 budget, the fiscal year 2022 budget with modifications totaled \$72.4 million.

Mr. Johnson said the recommended budget presented in April was \$48,711,241. With revenue modifications of \$3,900,128, the total draft tentative budget revenues would be \$52,611,639. Not included in that total were unbudgeted reserves of \$6,451,826, including \$2,804,455 in the General Fund, \$568,310 for wastewater operations, \$1,179,061 for water operations, and \$1,900,000 for a water treatment plant.

Mr. Johnson reviewed the revenue changes. The fund balance increased by \$4,893,743, operating revenues increased by \$1,269,891, other financing increased by \$3,000,000 and operating transfers decreased by \$369,763. Total revenue changes came to \$8,793,871.

Mr. Johnson said recommended budget expenditures totaled \$63,758,048 but there were \$8,684,894 in modifications, which increased the draft tentative budget expenditures to \$72,442,942. Expenditure modifications from capital carryovers were \$4,102,201 and other various expenditure modifications totaled \$4,582,693.

Mr. Johnson said there were capital carryovers every year. The full balance of any project that was not completed in the current year was carried over into the new fiscal year. If a project was completed before June 30, the numbers would change because the project would not carry over.

Mr. Johnson said most of the expenditure modifications were items that were requested in the budget by departments but were not initially

approved. Unanticipated expenditures increased by \$3,000,000, police department personnel increased by \$526,814 which would make the Public Safety Personnel Retirement System (PSPRS) payment \$2,000,000 as opposed to \$1,500,000, and the Taxiway A Overlay airport project increased by \$877,087 which the Federal Aviation Administration said would be 100% funded.

Mr. Johnson said the City paid insurance premiums to the risk pool for insurance coverage. The last couple of years the risk pool had offered a dividend or rebate based on the performance of the risk pool. The City's normal premium was \$410,000 and last year the City received half of that amount back as a credit. This year a credit was issued to the City in the amount of \$179,517.

Mr. Johnson said staff would continue to monitor revenues and economic activity. Changes to the budget could be made until the tentative budget was adopted and once the tentative budget was adopted only reductions to the budget could be made.

Mr. Johnson said sanitation rates, including regular and recycling fees, were currently \$15.78 per month, and customers with an extra regular cart paid an additional \$6.74. Regarding rate increases, the monthly fees would increase by \$0.14 to \$15.92, with the fee for an extra cart increasing by \$0.29 to \$7.03. The additional costs associated with recycling, fuel changes, and the regular Consumer Price Index (CPI) increase made up the rate increases.

Mr. Johnson said fuel went down and the CPI went up so Waste Management combined the rates for fuel and CPI together to come up with a number and added in the recycling costs. He said back in 2013 the rate was \$17.55 per month so the rate was still lower today than it was eight years ago.

Councilman Clark asked if anything had been done to thank City employees for their efforts during COVID-19. Mr. Johnson said that he believed there was flexibility in the budget to do something should the Council choose to do so. He said one-time lump sum adjustments to salaries were an option. City employees had received a one-time check in August. He said that staff would look into additional options.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Proclaiming May 26, 2021 as **National Senior Health and Fitness Day.**

- B. Consideration of Resolution No. R2021-05 Rescinding Resolution Nos. R2018-28 and R2019-21 and Authorizing an Intergovernmental Agreement with Navajo County for Magistrate Court Clerk Employment. (Ed Muder/Morgan Brown)
- C. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of May 4, 2021.

Mayor Leech asked Mr. Brown to give a brief explanation regarding item 7-B (Consideration of Resolution No. R2021-05 Rescinding Resolution Nos. R2018-28 and R2019-21 and Authorizing an Intergovernmental Agreement with Navajo County for Magistrate Court Clerk Employment).

Mr. Brown said staff received changes to the agreement from Navajo County today. The changes included changing the term of the agreement to five years, adding a cost of living adjustment, which cannot exceed more than three percent in any year, and adding an effective date of July 1, 2021.

**COUNCILMAN HATCH MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN CLARK; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

Ms. Hall read the proclamation aloud for National Senior Health and Fitness day.

8. **NEW BUSINESS:**

- A. Consideration of Appointment of Aviation Advisory Committee Members. (Rachael Hall)

Ms. Hall said the terms of three Aviation Advisory Committee members, Thomas Cedarblade, Doug Riggins, and Dante Edwards, expired at the end of March. Per policy, staff advertised the vacancies and contacted the members to gauge their interest in reapplying and two members, Thomas Cedarblade and Doug Riggins, submitted applications. In addition, staff received five applications from citizens. The applicants were interviewed by the Council.

Ms. Hall said Resolution No. R2017-04, approved by the Council in February 2017, outlined the requirements for the Aviation Advisory Committee. This resolution stipulated that all committee members must reside in Navajo County with a majority living within the Show Low city limits. In addition, the Council's preference, though not a requirement, was that at least two pilots serve on the committee.

Ms. Hall said the residency and pilot/non-pilot status of the seven applicants were as follows:

<b>Name</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Pilot</b>	<b>Non-pilot</b>
Cedarblade, Thomas	X		X	
Hills, Denver	X		X	
Ironside, Bruce	X			X
Lindbloom, Scott	X			X
Riggins, Doug		X	X	
Sweet, Chuck	X			X
Williams, Roger	X		X	

Ms. Hall said of the current committee members, Louis Booker was a non-resident and a pilot and Gary Winslow was a resident and a pilot. To maintain the committee’s residency requirement, the Council should appoint at least two residents from among the seven applicants.

Ms. Hall said Council members would mark three choices for individuals they wished to appoint. After the votes were tallied and the three individuals with the most votes were announced, a formal motion would be made based on the results.

The Council members marked their preferences for the three vacant positions. Selections by the Council for the two seats:

- ▶ Councilman Allsop
  - T. Cedarblade
  - B. Ironside
  - R. Williams
  
- ▶ Councilman Clark
  - T. Cedarblade
  - B. Ironside
  - R. Williams
  
- ▶ Councilman Hatch
  - T. Cedarblade
  - B. Ironside
  - R. Williams
  
- ▶ Vice Mayor Kakavas
  - T. Cedarblade
  - D. Hills
  - B. Ironside

- ▶ Mayor Leech  
T. Cedarblade  
D. Hills  
B. Ironside
  
- ▶ Councilwoman Wilson  
T. Cedarblade  
B. Ironside  
R. Williams

Ms. Hall said the three individuals with the most votes were Thomas Cedarblade, Bruce Ironside and Roger Williams.

**COUNCILMAN ALLSOP MOVED TO APPOINT THOMAS CEDARBLADE, BRUCE IRONSIDE AND ROGER WILLIAMS TO THE SHOW LOW AVIATION ADVISORY COMMITTEE FOR TERMS EXPIRING MARCH 2025; SECONDED BY COUNCILWOMAN WILSON; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

- B. Consideration of Award of Construction Contract for 2021 Rehabilitation and Rejuvenation of Public Roadways - Slurry Seal, City of Show Low Project No. R-2021. (Shane Hemesath)

Mr. Hemesath said the 2021 Capital Improvements Program included funding for rehabilitating and rejuvenating (R&R) City roadways using slurry seal. The City’s current pavement preservation plan included a minimum maintenance of crack-filling, patching, and resurfacing every City street and parking lot every six years. City crews were crack-filling and patching repairs for the areas identified for slurry sealing this year.

Mr. Hemesath said the rehabilitation included furnishing all labor, equipment, and materials required to place approximately 268,000 square yards of type II polymer-modified asphalt slurry seal on selected City streets and applying pavement markings after slurry seal placement.

Mr. Hemesath said the engineer’s construction cost estimate for the work was \$448,000. The invitation to bid was published as required and sealed bids were opened publicly, with the following results:

<u>Contractor</u>	<u>Total Bid</u>
American Pavement Preservation	\$401,797.15
VSS International	\$437,000.00
Sunland Asphalt	\$717,700.00

Mr. Hemesath said staff recommended awarding the 2021 R&R – slurry seal construction contract, City of Show Low Project No. R-2021, to American Pavement Preservation, in an amount not to exceed \$401,797.15.

Councilman Allsop asked if citizens would be notified when the work would be conducted in each neighborhood. Mr. Hemesath said yes, the contractor was required to distribute door hangers a minimum of two days before the slurry project began to let citizens know when they would be working in each neighborhood.

**VICE MAYOR KAKAVAS MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE 2021 REHABILITATION AND REJUVENATION OF PUBLIC ROADWAYS – SLURRY SEAL, CITY OF SHOW LOW PROJECT NO. R-2021, TO AMERICAN PAVEMENT PRESERVATION, IN AN AMOUNT NOT TO EXCEED \$401,797.15; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Hatch said the Show Low Main Street's weekly farmers' market and art walk would open on May 22 and would run through September 25. The market would be delayed on July 3 to accommodate the parade. He said the Battle of the Bands and Vans event would be held on September 4 at Frontier Field.

Councilman Allsop said he attended the Meals on Wheels board meeting. Meals on Wheels and the Senior Center had revamped itself with new board members, new food ideas and programs, and new activities for the Senior Center. He encouraged citizens to volunteer. He congratulated all the graduates from Show Low High School.

B. Mayor

Mayor Leech said he and Vice Mayor Kakavas attended a staff appreciation day for Show Low School District employees. He said he had the opportunity to present a young barbecuer with his business license.

C. City Manager

Mr. Muder said Project Clean Sweep continued this week with free green waste dumping through Saturday, May 22, at Dirty Deeds Green Waste, 890 Cinder Pit Road. Bulky item pickup was scheduled for June 7, through June 11, on customers' regularly scheduled trash collection day. The same week, through June 12, residents could haul debris for free to the Lone Pine Transfer Station. Proof of residency was required to participate in this free program.

Mr. Muder said the annual men's Memorial Day softball tournament would be held Memorial Day weekend with games on Saturday and Monday at fields in Show Low and Pinetop.

Mr. Muder said this week was National Public Works Week, and he recognized and thanked the City's public works employees for the incredible job they did providing clean water and an efficient sewer system, building and repairing roads, removing snow, and controlling ice. He commended them for their public service.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a joint meeting with the Pinetop-Lakeside Town Council would be held Tuesday, May 25, at 6:00 p.m. at the Public Safety Headquarters building.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MAY 18, 2021 AT 7:58 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

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John Leech, Jr., Mayor

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**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on May 18, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

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Rachael Hall, City Clerk