

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 2, 2021 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, Councilman Hatch, and Councilwoman Wilson.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Joe Shelley, Police Chief; Nicole Hudson, Assistant City Clerk; and Rachael Hall, City Clerk.

GUESTS: Jack Latham, Doug Roberts, Chris Francis, Brian Russell, Joshua Livermore, Kristina Barber, Terry Hill, Chris Kozakiewicz, and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Councilman Adams led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

- A. Presentation of Officer of the Year by the Veterans of Foreign Wars White Mountain Area Post 9907. (Commander Terry Hill)

Terry Hill, Commander for the Veterans of Foreign Wars White Mountain Area Post 9907 (Post), presented the certificate for Paramedic of the Year to Miles Larson, certificate for Firefighter of the Year to J.D. Pepper, and certificate for Law Enforcement of the Year to James Barber.

- B. Presentation of Midyear Financial Report for Fiscal Year Ending June 30, 2021. (Justin Johnson)

Mr. Johnson said the benchmark for both revenues and expenditures from July 1 through December 31 was 50%. He would review General Fund revenues and expenses, sales tax revenues, key revenues and expenses compared to the budget, and then review debt service.

Mr. Johnson said General Fund revenues were at 58.1% of the budget. The General Fund expenditures were at 28.5%. The city magistrate budget was elevated because the full intergovernmental agreement rate was paid to the County at the first of the year.

Mr. Johnson said sales tax collections and franchise taxes were at 80.3%, up 20.39% when compared to collections at the same time last year.

Mr. Johnson said State Shared Revenues were at 57.2% and Highway User Revenue Funds were at 55.6%. The fines and forfeitures, which included all fines and fees collected by the court, were at 73.1% of the budget.

Mr. Johnson said airport revenues, consisting of leases and fees, were at 72.3%, the fuel, oil, and resale were at 53.4%.

Mr. Johnson said utility fund revenues comprised water, wastewater, and sanitation. Water was at 49.2% of budgeted revenues, wastewater was at 42.1%, and sanitation was at 48.8%.

Mr. Johnson said utility fund expenses for water and wastewater were at 30.3% and 37.7%, respectively, but would increase as the year progressed.

Mr. Johnson said along with the financial advisor, staff looks into opportunities to pay off debt early every year. This year there were not any opportunities to pay any debt off early, but staff was looking at refinancing the public safety bond due to low rates.

7. **CONSENT CALENDAR:**

- A. Consideration of Award of Contract for Utility Bill Mailing and Printing Services. (Justin Johnson)
- B. Consideration of Reappointment of Board Member to Show Low Municipal Property Corporation. (Ed Muder)
- C. Consideration of Minutes of Show Low City Council meetings:
 - (1) Study Session Minutes of January 19, 2021.
 - (2) Regular Meeting of January 19, 2021.

COUNCILMAN CLARK MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN HATCH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Award of Contract for Biosolids Transport and Disposal, City of Show Low Project No. S-1321. (Bill Kopp)

Mr. Kopp said the City of Show Low wastewater treatment plant generated treated waste material known as biosolids. This material must be disposed of in a method approved by the Arizona Department of Environmental Quality. The disposal methods included landfilling and land application. The City was contracted with Waste Management to haul the biosolids to an approved landfill, which had since expired. In December 2020, City staff solicited bids for removing and transporting the biosolids. The bid was for a term of five years with two one-year extensions.

Mr. Kopp said two bids were received with the following results:

<u>Contractor</u>	<u>Total Bid (per year)</u>
Silver Creek Farms	\$ 93,800.00
Waste Management	\$116,804.00

Mr. Kopp said Silver Creek Farms submitted a proposal to use land application as the main disposal method. However, there could be times where landfilling would be necessary. The unit price provided by the contractor would not change regardless of the disposal method. The contractor would also provide any required testing at no additional cost to the City. The contract allowed for price adjustments, up or down, after the first year based on the published construction price index.

Mr. Kopp said staff recommended awarding the contract for biosolids transport and disposal for City of Show Low Project No. S-1321, to Silver Creek Farms in an amount not to exceed \$93,800.00.

Vice Mayor Kakavas asked what the cost was for biosolids transport and disposal during 2020. Mr. Kopp said it was \$135,000.00.

Councilman Clark asked what the cost savings were for the current bid. Mr. Kopp said the previous contract with Waste Management was an added contract to the sanitation contract. He said the solicitation for bids created a more competitive bidding process.

Councilman Allsop asked how many times a year the sewer plant had to be cleaned out. Mr. Kopp said the current plant did not have to be cleaned out. He said the previous plant had to be dredged every five years.

VICE MAYOR KAKAVAS MOVED TO AWARD THE CONTRACT FOR BIOSOLIDS TRANSPORT AND DISPOSAL FOR CITY OF SHOW LOW PROJECT NO. S-1321 TO SILVER CREEK FARMS IN AN AMOUNT NOT TO EXCEED \$93,800.00; SECONDED BY COUNCILWOMAN WILSON; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop thanked Tamra Reidhead for her years of service. He attended a Meals on Wheels meeting. He encouraged citizens to participate during the City's budgeting process in the upcoming months.

Councilman Clark attended a Show Low Chamber of Commerce Board meeting where Trish Spear was elected as the new President, Angie Fabian as Vice President, and Neil Traver as Treasurer.

B. Mayor

Mayor Leech said the City began preparations for the eighth annual BBQ Throwdown special event. More information would be forthcoming.

C. City Manager

Mr. Muder said the recreation department would be hosting a Valentines Date Night Drive in Movie on February 12, at the City Campus Gym.

Tickets would be \$10.00 per car and would include a wrapped rose and valentine treat.

Mr. Muder said the recreation staff would also be hosting Kid's Night Out on February 12 at the Show Low Family Aquatic Center, with kids enjoying dinner, games, snack, and a movie.

Mr. Muder said registration began on February 1 for spring one-pitch coed softball, with games beginning after spring break.

Mr. Muder said in public works projects, the City's contractor continued working on the SR260 waterline crossing project at night. The final crossing near the Victorian building was scheduled for next week. Work continued on the West Cooley phase II sewer project along West Cooley between 6th and 8th Avenues. Work was also continuing on the fence in the Meadow along White Mountain Road. He thanked the citizens for their patience as these important projects were completed.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 2, 2021 AT 7:24 P.M.**

ATTEST:

APPROVED:

Rachael Hall, City Clerk

John Leech, Jr., Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on February 2, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Rachael Hall, City Clerk