

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, DECEMBER 1, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, newly-elected Mayor Leech, Vice Mayor Allsop, Councilman Clark, Councilman Hatch, Councilwoman Kakavas, Councilman Kelley, newly-elected Councilman Adams, and newly-elected Councilwoman Wilson.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Justen Tregaskes, Planning and Zoning Director; Joe Shelley, Police Chief; Rick Austin, Public Works Operations Manager; Shane Hemesath, City Engineer; Cari Bilbie, Accounting Manager; Jeff McNeil, Police Commander; Rachael Hall, Deputy City Clerk; and Tamra Reidhead, City Clerk.

GUESTS: Sharon Stone, Kayle and Sandra Adams, Terry Hill, Jack Latham, Jim Leech, Stephanie Carter, Becky Adams, Clair Thomas, Riala Leech, Joey Leech, Deborah Allsop, Josh Adams, Wade Larson, Cary and Aaron Leach, Doug Roberts, Tracy and Robyn Sibly, John Moore, Zach Barlow, Laura Singleton, Tim and Tiffany Cywinski, and others.

3. Invocation.

Councilman Clark gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Allsop led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that **IS NOT** scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the

public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Cary Leach, 121 North 9th Street, invited citizens to attend the third annual Magic on the Mountain Christmas light show that honored the nation's heroes next to City Hall. He thanked the City for their support.

Terry Hill, Commander for the Veterans of Foreign Wars White Mountain Area Post 9907 (Post), presented certificates of appreciation to outgoing Mayor Seymore and Councilman Kelley for their support of the City's veterans and the Post.

6. **SPECIAL EVENTS:**

A. Presentation of Certificates of Appreciation to Outgoing Members of Planning and Zoning Commission.

Mayor Seymore presented certificates of appreciation to outgoing Planning and Zoning Commission members Dawn Wilson and Jon Adams and thanked them for their service.

B. Swearing in of New Council Members. (Tamra Reidhead)

The newly elected Council members recited the oath of office.

Mayor Seymore and Councilman Kelley left the dais and new Council members took their seats at the dais.

Councilwoman Wilson thanked citizens, family, and friends for their support.

Councilwoman Kakavas expressed her appreciation for the citizens and thanked family for their support. She thanked Mayor Seymore and Councilman Kelley for their guidance and contributions to the community.

Councilman Adams thanked citizens and family for their support. He thanked Mayor Seymore and Councilman Kelley for their work while on the Council.

Mayor Leech thanked family and friends for their support. He expressed excitement to work with the new Council.

C. Recognition of Outgoing Mayor Daryl Seymore and Councilman Gene Kelley. (Mayor John Leech, Jr.)

Mayor Leech presented outgoing Mayor Seymore and Councilman Kelley with engraved bronze statues in appreciation of their years of service to the City.

Councilman Kelley thanked the Council and citizens for the opportunity to serve the City of Show Low. He challenged the new Council to pray for wisdom as they led and served the community.

Mayor Seymore thanked the citizens for their support. He felt honored to serve the community. He thanked Councilman Kelley for his service to the City. He thanked family and friends for their support.

Vice Mayor Allsop thanked Mayor Seymore and Councilman Kelley for their years of service to the City.

Mayor Leech called for a short break at 7:31 p.m. The meeting reconvened at 7:38 p.m.

D. Designation of Vice Mayor to Two-Year Term. (Mayor John Leech, Jr.)

Mayor Leech opened the floor to accept nominations for the office of Vice Mayor.

Councilman Hatch nominated Councilwoman Kakavas.

Councilman Clark nominated Vice Mayor Allsop.

Mayor Leech and Council members Hatch, Kakavas, and Wilson voted for Councilwoman Kakavas while Council members Allsop, Clark, and Adams voted for Councilman Allsop. Councilwoman Kakavas was declared the new Vice Mayor.

E. Presentation of Annual Report by Show Low Historical Society.

Clair Thomas, Show Low Historical Society Museum Executive Director, said the museum implemented COVID-19 pandemic guidelines for patrons. The museum averaged 40 visitors per day and had a total count of 2,602 visitors for the season. Volunteers donated 1,770 hours to the museum, and 55 items were donated this year.

Ms. Thomas said the museum continued to be in good standing with the Arizona Corporation Commission, Arizona Historical Society, Navajo County Library, and Museum Code of Ethics. The museum received two grants this year funded from the CARES Act through the National

Endowment for the Humanities. Along with support from the museum members, the City, and grants received, the museum was able to meet monthly expenses.

Ms. Thomas said the Silver Creek Railroaders received a grant from Arizona Historical Society to further enhance the railroad exhibit that was well attended by many visitors.

Ms. Thomas thanked the City, Navajo County, and visitors for their continued support.

Ms. Thomas said the museum created an exhibit in the artifact gallery in honor of the late White Mountain Apache Tribe Elder Edgar Perry. She invited the Council to visit the museum for a guided tour next year.

Mayor Leech thanked Ms. Thomas and the staff for their service in the museum.

F. Presentation of Comprehensive Annual Financial Report for Fiscal Year 2020.

Mr. Johnson introduced Robyn Sibley, audit manager with Hinton Burdick who would present the results of the fiscal year 2020 Comprehensive Annual Financial Report (CAFR).

Ms. Sibley said the auditors issued an unmodified or "clean" opinion for the 2020 audit. In the report on compliance and internal controls, no material weaknesses and one significant deficiency related to year-end accounting adjustments were noted, which was a typical finding for most municipalities. In the report on state compliance, no material or reportable findings were noted. There was a single audit this year, which was required when a city received more than \$750,000 in federal grant funding. The single audit focused on the major program that was related to the grant funding from the CARES Act. The single audit was issued an unmodified or "clean" opinion with no findings.

Ms. Sibley said government-wide financial highlights reflected total net position (equity) of \$164,712,915 as of June 30, 2020. Over time, increases or decreases in net position were an indicator of whether the City's financial health was improving or deteriorating. Total net assets increased by \$6.6 million the fiscal year, of which \$5 million was an increase in net governmental activities and \$1.5 million was an increase in business-type activities (water, wastewater, and refuse). Total revenues from all sources were \$37.4 million and the cost of all City programs was \$30.8 million.

Ms. Sibley said governmental capital assets reported an overall decrease in assets with additions of \$2.5 million and depreciation expense of \$4.1 million. Significant governmental capital asset additions included multiple vehicles (\$720,000), and various road improvements on Thornton Road, Sierra Vista, and others totaling approximately (\$820,000).

Ms. Sibley said business-type capital assets remained about the same with additions of \$2.8 million with depreciation expense of \$2.6 million. The significant business-type capital asset addition was the water improvements at Fairway Park, McNeil, and Sierra Vista (\$1.3 million).

Ms. Sibley said total governmental long-term debt decreased overall by \$1,274,501 as a result of regularly scheduled annual debt service. Utility fund long-term debt decreased by \$563,010 as a result of regularly scheduled annual debt service. Debt service payments scheduled for FY21 should be approximately \$1.7 million which was less than FY20.

Ms. Sibley said the prior fiscal year's total general fund balance increased from \$11,895,498 to \$15,589,102, which was a significant increase. The general fund reported revenues in excess of expenditures of \$5,075,832, an increase of \$3.7 million from FY19. Actual resources received in the general fund exceeded the final budget by \$4,738,714. Actual expenditures were \$5,550,477 less than the final budget.

Ms. Sibley said the general fund showed significant increases in fund balance over the last four years. Total cash in the general fund increased by \$3,355,894, which was extremely healthy. There was a positive trend in cash over the last four years.

Ms. Sibley said fluctuation between net revenue and net expenditures were expected in the general fund. Revenues had increased 30% from FY18 due to the large airport grant in FY19 and increased in tax revenues. Expenditures had increased about 51% due to the airport runway rehabilitation and adding the airport, cemetery, and aquatics center to the general fund. In FY20 revenues remained about the same and expenditures decreased.

Ms. Sibley said sales tax were the largest single annual source of governmental revenues for the City. The sales tax revenues increased by 27.26% over the last five fiscal years with an 8.54% increase in FY19. Other tax revenues had been fairly consistent with slight increases over the last five years.

Ms. Sibley said the overall general fund expenditures decreased by 14%. Public safety expenses decreased due to the decrease in the additional \$3 million retirement payment made to Public Safety Personnel Retirement System in FY19 to \$1.7 million in FY20, which reduced the total net pension liability for the retirement plan. The capital outlay decreased mainly due to the airport runway rehabilitation project. There was an increase in non-departmental expenses due to the new Energy Conservation Program in FY20.

Ms. Sibley said the Highway User Revenue Fund (HURF) was expected to break even over time as resources were accumulated and expended on road projects. HURF fund cash had remained fairly consistent over the previous four years and decreased in FY19 as significant road improvements were completed during the year as well as various road equipment purchases.

Ms. Sibley said the water enterprise fund was reported on a full accrual basis and should show revenues in excess of expenditures to provide for depreciation and future capital requirements. The water fund showed a strong cash position, which continued to increase every year.

Ms. Sibley said the wastewater enterprise fund was reported on a full accrual basis and should show revenues in excess of expenditures to provide for depreciation and future capital requirements. The wastewater fund had reported a trend in net losses for the last four years. The major cause for the losses had been depreciation. During FY20 the loss significantly decreased, which was a positive trend. Since then, cash remained fairly consistent over the last four years with a slight drop in 2019 due to the increased net loss.

Ms. Sibley said net revenues were expected to fluctuate in the health insurance fund based on demand or claims activity. The last five fiscal years reported excess revenues which allowed for healthy reserves. The Internal Service Health Insurance fund cash had increased significantly over the last five years, which was a positive trend.

Ms. Sibley said most of the City's major governmental fund balances remained fairly consistent, with increases to the general fund due to the increasing sales tax and budget controls over expenditures. The City's water fund reported a \$1,186,490 increase in equity, while the wastewater fund reported an increase in equity of \$287,268.

Ms. Sibley thanked staff for their help and support during the audit.

7. **CONSENT CALENDAR:**

- A. Consideration of Approval of Proposed Fiscal Year 2022 Budget Calendar. (Justin Johnson)
- B. Consideration of Renewal of Agreement with Show Low Chamber of Commerce for the Period of January 1, 2021 to June 30, 2021. (Justin Johnson)
- C. Consideration of Acceptance of West Cooley and 4th Avenue Roadway Reconstruction Project, City of Show Low Project No. R-0221. (Shane Hemesath)
- D. Consideration of Acceptance of Cub Lake Road Waterline Replacement, City of Show Low Project No. W-1120. (Shane Hemesath)
- E. Consideration of Appointment of Local Public Safety Personnel Retirement System Board Member. (Mayor John Leech, Jr.)
- F. Consideration of Resolution No. R2020-29 Granting Utility Easement at Show Low City Park. (Shane Hemesath)
- G. Consideration of Resolution No. R2020-31 Approving Intergovernmental Agreement with Navajo County for Snow Removal and Roadway Maintenance. (Bill Kopp)
- H. Consideration of Minutes of Show Low City Council meetings:
 - (1) Retreat of October 29, 2020.
 - (2) Regular Meeting of November 17, 2020.

VICE MAYOR KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN HATCH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Appointment of Planning and Zoning Commission Members. (Tamra Reidhead)

Ms. Reidhead said since Planning and Zoning Commissioners Jon Adams and Dawn Wilson were elected at the Primary election in August to serve on the City Council, there were two vacancies on the Commission with the terms expiring March 2021 and March 2023. Staff advertised the vacancies and received applications from Zachary Barlow, Gentry Hatch,

and Robert Patoni. The three applicants were interviewed by the Council at a Special Meeting on December 1.

Ms. Reidhead said the Council was given a ballot showing the names of the three applicants. Council members should mark two choices on the ballot for the individuals they wish to appoint. After the clerk tallied the results and indicated the two individuals with the most votes, a formal motion should be made based on the results. As had been the practice by the Council in the past, the individual receiving the most votes was generally appointed to the longer term. Council members' votes would be reflected in the minutes.

The Council members marked their preferences for the two vacant positions. Selections by the Council for the two seats;

- ▶ Councilman Adams
Zachary Barlow and Gentry Hatch
- ▶ Councilman Allsop
Zachary Barlow and Gentry Hatch
- ▶ Councilman Clark
Zachary Barlow and Gentry Hatch
- ▶ Councilman Hatch
Zachary Barlow and Gentry Hatch
- ▶ Councilman Wilson
Zachary Barlow and Gentry Hatch
- ▶ Vice Mayor Kakavas
Zachary Barlow and Gentry Hatch
- ▶ Mayor Leech
Zachary Barlow and Gentry Hatch

Mayor Leech said there was a tie between Mr. Barlow and Mr. Hatch for the highest number of votes and he would have the Council vote again to see who would be appointed to the longer term.

The Council members marked their preferences for the longer term. Selections by the Council for the longer term seat;

- ▶ Councilman Adams
Gentry Hatch
- ▶ Councilman Allsop
Gentry Hatch
- ▶ Councilman Clark
Gentry Hatch
- ▶ Councilman Hatch
Gentry Hatch

- ▶ Councilman Wilson
Zachary Barlow
- ▶ Vice Mayor Kakavas
Zachary Barlow
- ▶ Mayor Leech
Gentry Hatch

VICE MAYOR KAKAVAS MOVED TO APPOINT GENTRY HATCH TO THE SHOW LOW PLANNING AND ZONING COMMISSION FOR A TERM EXPIRING MARCH 2023 AND ZACHARY BARLOW FOR A TERM EXPIRING MARCH 2021; SECONDED BY COUNCILWOMAN WILSON; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

- B. Consideration of Approval of Five-Year Capital Improvement Plan for Fiscal Years 2022 to 2026. (Bill Kopp)

Mr. Kopp said the City of Show Low was required by City Code to have an approved five-year capital improvement plan (CIP). The CIP was a planning tool to look five years ahead to plan and prioritize the City's needs. The program was administered by an advisory committee that consisted of City staff, representatives from the Planning and Zoning Commission, and City Council. Prior to the advisory committee meeting, a public notice was issued seeking recommendations for capital project requests. Every requestor that provided contact information received a written response from staff.

Mr. Kopp said the first year of the CIP (2022) included any projects that were not funded in the fiscal year 2021 budget. The 2022 projects were the committee's top priorities; however, it was understood that all of the projects could not be funded. The budget process would be the final determinant of which projects received funding.

Mr. Kopp said only projects over \$50,000 were included in the CIP. Smaller projects would be accounted for in each department's operations budget. Each project listed in the CIP had a detailed "Capital Outlay Project Sheet," which identified the project, its cost, potential funding sources, and a timetable. Detailed cost estimates and maps were also included with the worksheets when appropriate.

Staff held a preliminary meeting on October 28 and the advisory committee met on November 19, at which time the CIP was approved by the committee. Staff recommended that the Council approve the five-year capital improvement plan for fiscal years 2022 to 2026.

COUNCILMAN CLARK MOVED TO APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2022 TO 2026 FOR THE CITY OF SHOW LOW; SECONDED BY COUNCILWOMAN WILSON; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

- C. Consideration of Approval of Scope Revision to East Hall Sidewalk and Drainage Improvements, City of Show Low Project No. R-1620 and Approval of Associated Budget Transfers. (Shane Hemesath)

Staff asked for this item be pulled.

- D. Consideration of Ordinance No. 2020-06 Amending Chapters 1 (*General Provisions*), 2 (*Mayor and Council*), 3 (*Administration*), 5 (*Magistrate*), 6 (*Animals*), 7 (*Building*), 8 (*Business*), 9 (*Health and Sanitation*), 10 (*Offenses*), 11 (*Sewers*), 12 (*Land Division*), 13 (*Traffic*), and 14 (*Water*) of the Show Low City Code and Adopting Resolution No. R2020-30 Declaring as a Public Record That Document Titled “Revisions to Chapters 1 (*General Provisions*), 2 (*Mayor and Council*), 3 (*Administration*), 5 (*Magistrate*), 6 (*Animals*), 7 (*Building*), 8 (*Business*), 9 (*Health and Sanitation*), 10 (*Offenses*), 11 (*Sewers*), 12 (*Land Division*), 13 (*Traffic*), and 14 (*Water*) of the Show Low City Code.” (Morgan Brown)

Mr. Brown said at the October 29, 2020 Council retreat, staff presented information and discussed amending City Code Chapters 1 (General Provisions), 2 (Mayor and Council), 3 (Administration), 5 (Magistrate), 6 (Animals), 7 (Building), 8 (Business), 9 (Health and Sanitation), 10 (Offenses), 11 (Sewers), 12 (Land Division), 13 (Traffic), and 14 (Water) to clarify, update, or eliminate conflicting definitions and requirements.

Mr. Brown said at the Council retreat, staff presented information regarding the Smart & Safe Arizona Act (Proposition 207), relating to the provisions of recreational marijuana. These provisions had been incorporated into Chapter 8 (Business).

Mr. Brown reviewed the code amendments.

Mr. Brown said in Chapter 1 (General Provisions), wording had been added concerning the civil enforcement of municipal ordinances and the fees associated with violations.

Mr. Brown said in Chapter 2 (Mayor and Council), wording had been amended with regard to notices for meetings to comply with new state

statutes. Wording had been added to include the location of the agenda for public perusal. Wording had been revised to clarify when Robert's Rules of Orders were applicable. In accordance to A.R.S § 19-142 (B), wording had been added to address an emergency ordinance approved by the council over the mayor's veto (vote) and its effective date.

Mr. Brown said in Chapter 3 (Administration), wording had been amended to more clearly reflect A.R.S § 12-821.01 in regards to the time limit for claims against the City.

Mr. Brown said in Chapter 5 (Magistrate), wording had been added concerning the enforcement of municipal ordinances as a civil action. Wording had also been added to address restitution in a civil action. The subsection letters had also been revised. In accordance with A.R.S § 13-804, wording had been added concerning the court's discretion to award restitution.

Mr. Brown said in Chapter 6 (Animals), wording had been amended to comply with the constitutional limits on reasonable search and seizure and to remove the bond provisions which were outdated. Also, the requirements for biting animals had been updated.

Mr. Brown said in Chapter 7 (Building), the definitions had been amended to correct a reference to state statutes and also to delete the definition for library facilities. The section regarding library facilities development fee had been deleted in its entirety and the sections had been renumbered.

Mr. Brown said in Chapter 8 (Business), amendments included changes to vacation rental registration, combination of multiple business types, reduction in number of mobile vendor types, requirement of email addresses on all applications, and new provisions for recreational marijuana.

Mayor Leech asked how the City could monitor what residence was a vacation rental. Mr. Brown said the only way to identify vacation rentals in the area would be to search on the internet. Mr. Brown said staff would try to educate citizens about vacation rentals and give them information about registering rentals in the City.

Mr. Brown said in Chapter 9 (Health and Sanitation), wording had been amended to comply with the constitutional limits on reasonable search and seizure. Amendments also included the required method of service of the notice of violation, and the change of number of days allowed for corrective action per state statute.

Mr. Brown said in Chapter 10 (Offenses), wording had been modified to clarify terms in accordance with state statutes. Amendments included classifying violations in accordance with state law, and new section had been added in regards to marijuana.

Mr. Brown said in Chapter 11 (Sewer), wording had been amended to clarify compliance with state regulations and to comply with the constitutional limits on reasonable search and seizure.

Mr. Brown said in Chapter 12 (Land Development), wording had been amended to include a separate subsection outlining conditions upon a developer in accordance to state law.

Mr. Brown said in Chapter 13 (Traffic), wording had been amended to update the regulations of motorized skateboards and play vehicles and the associated penalty.

Mr. Brown said in Chapter 14 (Water), wording had been amended to clarify compliance with state regulations and to comply with the constitutional limits on reasonable search and seizure.

Mr. Brown said Ordinance No. 2020-06 would adopt the revisions by reference. Resolution No. R2020-30 presented the specific revisions, with deletions shown as strike-throughs and additions bolded and underlined.

COUNCILWOMAN WILSON MOVED TO ADOPT RESOLUTION NO. R2020-30 DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND TITLED “REVISIONS TO CHAPTERS 1 (GENERAL PROVISIONS), 2 (MAYOR AND COUNCIL), 3 (ADMINISTRATION), 5 (MAGISTRATE), 6 (ANIMALS), 7 (BUILDING), 8 (BUSINESS), 9 (HEALTH AND SANITATION), 10 (OFFENSES), 11 (SEWERS), 12 (LAND DIVISION), 13 (TRAFFIC), AND 14 (WATER) OF THE SHOW LOW CITY CODE:” SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

By unanimous consent, Ms. Hall read Ordinance No. 2020-06 by title only since all Council members had a copy.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SHOW LOW, ARIZONA, AMENDING CHAPTERS 1 (GENERAL PROVISIONS), 2 (MAYOR AND COUNCIL), 3 (ADMINISTRATION), 5 (MAGISTRATE), 6 (ANIMALS), 7 (BUILDING), 8 (BUSINESS), 9 (HEALTH AND SANITATION), 10 (OFFENSES), 11 (SEWERS), 12

(LAND DIVISION), 13 (TRAFFIC), AND 14 (WATER) OF THE SHOW LOW CITY CODE AND ADOPTING THAT DOCUMENT TITLED “REVISIONS TO CHAPTERS 1 (GENERAL PROVISIONS), 2 (MAYOR AND COUNCIL), 3 (ADMINISTRATION), 5 (MAGISTRATE), 6 (ANIMALS), 7 (BUILDING), 8 (BUSINESS), 9 (HEALTH AND SANITATION), 10 (OFFENSES), 11 (SEWERS), 12 (LAND DIVISION), 13 (TRAFFIC), AND 14 (WATER) OF THE SHOW LOW CITY CODE” BY REFERENCE

VICE MAYOR KAKAVAS MOVED TO ADOPT ORDINANCE NO. 2020-06; SECONDED BY COUNCILWOMAN WILSON; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Vice Mayor Kakavas thanked Vice Mayor Allsop for his efforts in organizing last week’s turkey giveaway and ready-made meals to residents in need.

Councilman Allsop thanked all who participated last week during the giveaway of turkeys and ready-made meals. He said 500 turkeys and 300 meals were given out to residents in need. He wished everyone a Merry Christmas and Happy New Year.

Councilman Adams and Councilwoman Wilson thanked staff for the Christmas lights and decorations downtown.

B. Mayor

None.

C. City Manager

Mr. Muder said the Christmas lights and holiday decorations were on full display for the Show Low Shines for the Holidays. As part of the festivities, the annual Christmas Light Parade would be held this Saturday, along the Deuce of Clubs. This year’s theme was “Christmas Magic.” Following the parade, the annual Christmas tree-lighting ceremony would take place in front of the public library.

Mr. Muder said residents were invited to enjoy a special “Polar Express” drive-through event on December 18. Tickets were available at the Show Low Library on a first-come first-served basis. Each child will receive a goodie bag, which will include information on how to watch an exclusive video of Show Low Police Chief Joe Shelley and Timber Mesa Fire Chief Bryan Savage reading “The Polar Express.”

Mr. Muder said the Deuce of Clubs Drop on New Year’s Eve, would take place on December 31, in front of the Show Low Library. The festivities would begin at 11:00 p.m., followed by the dropping of the giant card and fireworks at midnight.

Mr. Muder said after the holidays, residents could recycle Christmas trees from December 26 through January 10, by dropping them off, with all decorations removed, in the designated area at the Frontier Park parking lot north of the Deuce of Clubs on 9th Place. The trees would be taken to Novo Power in Snowflake for use as biomass fuel.

Mr. Muder reminded residents that the Show Low Family Aquatic Center was closed for annual maintenance and would reopen to the public on December 21.

Mr. Muder said the recreation department was accepting youth basketball registrations for 1st through 6th graders until December 23. A late fee would apply for those who registered between December 24 and 30.

Mr. Muder said Vitalant was sponsoring a blood drive on December 10 and 11, located at the City Campus Gym. Face coverings were required, and advance appointments were encouraged.

Mr. Muder wished everyone a Merry Christmas and safe and happy holidays.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

None.

VICE MAYOR KAKAVAS MOVED TO RECESS INTO EXECUTIVE SESSION TO DISCUSS ANNUAL EVALUATION OF CITY MAGISTRATE AND EMPLOYMENT AGREEMENT, ONE ARIZONA OPIOID SETTLEMENT MEMORANDUM OF UNDERSTANDING, AND REVIEW THE EXECUTIVE SESSION MINUTES OF NOVEMBER 3; SECONDED BY COUNCILMAN HATCH ; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS,

AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

The Show Low City Council recessed in Executive Session at 8:49 p.m.

11. **EXECUTIVE SESSION.**

- A. Confidentiality Statement.
- B. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1).
 - (1) Annual Evaluation of City Magistrate and Employment Agreement.
- C. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. Pursuant to A.R.S. Section 38-431.03 (A)(3)(7).
 - (1) One Arizona Opioid Settlement Memorandum of Understanding.
- D. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).
 - (1) Executive Session Minutes of November 3, 2020.

12. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

The Show Low City Council reconvened into Open Session at 9:36 p.m.

- A. Consideration of Approval of One Arizona Opioid Settlement Memorandum of Understanding.

COUNCILMAN CLARK MOVED TO APPROVE THE CITY OF SHOW LOW ENTERING INTO THE ONE ARIZONA OPIOID SETTLEMENT MEMORANDUM OF UNDERSTANDING AND AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT; SECONDED BY COUNCILWOMAN WILSON; PASSED 7 TO 0 WITH MAYOR LEECH,

VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

- B. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on November 3, 2020.

VICE MAYOR KAKAVAS MOVED TO APPROVE THE EXECUTIVE SESSION MINUTES OF NOVEMBER 3, 2020; SECONDED BY COUNCILMAN CLARK; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND WILSON VOTING IN FAVOR.

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF DECEMBER 1, 2020 AT 9:37 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

John Leech, Jr., Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on December 1, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk