

MINUTES OF THE JOINT STUDY SESSION OF THE SHOW LOW CITY COUNCIL AND SHOW LOW AVIATION ADVISORY COMMITTEE HELD ON TUESDAY, OCTOBER 20, 2020 AT 6:30 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 6:30 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Daryl Seymore and Council members Brandt Clark, Brent Hatch, Connie Kakavas, Gene Kelley and John Leech Jr.

COUNCIL MEMBERS ABSENT: Vice Mayor Mike Allsop.

AVIATION ADVISORY COMMITTEE MEMBERS PRESENT: Committee member Dante Edwards.

AVIATION ADVISORY COMMITTEE MEMBERS ABSENT: Chairman Thomas Cedarblade, Vice Chairman Doug Riggins, and Committee members Louis Booker, and Gary Winslow.

STAFF PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Tom Bahr, Airport Manager; Rachael Hall, Deputy City Clerk; and Tamra Reidhead, City Clerk.

GUESTS: Dawn Wilson, Jack Latham, Rob Hephner, and others.

3. Update on Aviation Advisory Committee Activities.

Tom Bahr, Airport Manager, said there had not been any changes to the Aviation Advisory Committee (AAC) members and positions since last year's meeting. Tom Cedarblade remained the Chairman, with Doug Riggins as the Vice Chairman and members Lou Booker, Gary Winslow, and Dante Edwards.

Mr. Bahr said the AAC met to discuss the termination of the non-directional beacon (NDB) at the airport. The Federal Aviation Administration (FAA) was planning on upgrading the nation's aviation navigational system, and the old NDB would be discontinued.

Mr. Bahr said the airport staff met with FAA to discuss the five-year Airport Capital Improvement Plan. The plan included reconstruction of the south apron, purchasing a new airport rescue and firefighting truck, upgrading the runway lighting system to LED, overlaying taxiway A, environmental assessment for the

new runway 18/36, construction of runway 18/36, and construction of taxiway D (parallel to runway 18/36).

Mr. Bahr said Armstrong Consultants was updating the final chapters of the Airport Master Plan. Members of the AAC were on a Master Plan steering committee and gave valuable comments and insights on a recent review of the first complete draft.

Mr. Bahr said the AAC had some discussion about opening up the south side of the airfield to commercial operations. The AAC believed this was a critical step in the future growth of the airport. Discussions continued on how to best move forward with this item and it may include a project to add fencing to give hangars access from the non-secured side.

Mr. Bahr said Armstrong Consultants recently finished the design phase of the reconstruction of the south apron. This would be a large project for the airport, and coordination with the AAC and tenants during the progress of the project would be crucial.

Mr. Bahr said the airport was working on updating the procedures for noise abatement. The AAC had given valuable input into these updates, which would include items such as adding airfield signage, adding remarks to the Automated Weather Observing System (AWOS), and adding procedural remarks to FAA publications.

Mr. Bahr said this year the airport had planned a Fly-In event that was organized by Walking Down Ranch and the local Experimental Aircraft Association Chapter. The event was postponed due to the COVID-19 pandemic. There were plans for the event to occur next year.

Mr. Bahr said the AAC asked that he report on fuel sales for this time of year compared to last. In September 2020, 82,761 gallons of fuel (\$360,000) were sold compared to 72,658 gallons (\$355,409) during the same period last year.

Mr. Bahr said Boutique Airlines carried 742 passengers in September 2020, which was 75% of normal capacity compared to last year. The industry was sitting between 30 to 40% capacity compared to last year. Boutique Airlines adjusted their schedule to accommodate an additional flight added from Phoenix to Palm Springs. This was believed to improve their enplanements. The first flight to Phoenix now left at 6:00 a.m. and the last flight returned at 9:30 p.m. Passenger loads continued to be fairly consistent.

4. Council Direction to Aviation Advisory Committee.

Councilman Leech asked if staff tracked whether pilots were staying overnight or only refueling and flying out of the airport immediately. Mr. Bahr said yes, staff could track whether pilots were staying overnight or not. Pilots were charged an extra fee when staying at the airport overnight.

Councilman Leech asked if the City's fuel was cheaper than surrounding airfields. Mr. Bahr said the City was not always the cheapest fuel, but the City had many other amenities that attracted pilots to fly in and take on fuel.

Mayor Seymore asked if the projected runway 18/36 would be a cross-runway. Mr. Bahr said yes, runway 18/36 would be a cross-runway.

Mayor Seymore asked if Boutique Airlines had been a reliable airlines. Mr. Bahr said yes, Boutique Airlines had been consistent with only a few delays this year.

Councilman Clark asked if the City had any input in the routes that Boutique Airlines scheduled. Mr. Bahr said no, the City didn't have involvement on the routes that Boutique Airlines scheduled, but the City could make suggestions if directed by the Council.

5. Adjournment.

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE JOINT STUDY SESSION OF THE SHOW LOW CITY COUNCIL AND THE AVIATION ADVISORY COMMITTEE OF OCTOBER 20, 2020 AT 6:44 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

Daryl Seymore, Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **JOINT STUDY SESSION** of the City Council of Show Low held on October 20, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk