

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, OCTOBER 6, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, Vice Mayor Allsop, Councilman Clark, Councilman Hatch, Councilwoman Kakavas, and Councilman Leech.

COUNCIL MEMBERS ABSENT: Councilman Kelley.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Justen Tregaskes, Planning and Zoning Director; Brad Provost, Police Commander; Rachael Hall, Deputy City Clerk; and Tamra Reidhead, City Clerk.

GUESTS: Rob and Allison Hephner, Roger Brown, Bryan Savage, Pastor Tom Brown, Julia Edens, Dawn Wilson, Jim Reidhead, Doug Roberts, Jon Adams, and more.

3. Invocation.

Mayor Seymore gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Allsop led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that **IS NOT** scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Allison Hephner, 40 South Paloma, said the Community Health Assessment (CHA) was a group focused on health needs and issues for the community. The CHA had a survey that was available for residents to take to help identify the needs of the community. The CHA has helped bring in over \$1 million in grant funds to the community and established the Northeastern Arizona Community Resource Network (NACRN). She encouraged the Council, City staff, and residents to fill out the survey to help the group identify the needs of the community.

Mayor Seymore asked if there was a website for residents to visit. Ms. Hephner said yes, she gave the information to the City Clerk to disburse to the Council.

6. **SPECIAL EVENTS:**

A. Presentation from Timber Mesa Fire and Medical District Regarding Bond.

Mayor Seymore said Timber Mesa Fire and Medical District was here to provide information to citizens regarding a bond. He said Timber Mesa was a Fire District that was a separate entity from the City of Show Low.

Bryan Savage, Fire Chief for Timber Mesa Fire and Medical District (Timber Mesa) said Timber Mesa was formed in 2014 as a successful collaboration and the merger of the Lakeside, Linden, and Show Low Fire Departments. In 2018, the director of the Department of Health Services awarded Timber Mesa an expanded Certificate of Necessity (CON) to provide ambulance services throughout the Fire District and beyond. Also in 2018, the White Mountain Lake Fire District was consolidated to become part of Timber Mesa.

Chief Savage said Timber Mesa served 216 square miles with an ambulance service area that covered 440 square miles. Timber Mesa provided service to more than 34,500 full-time residents with an estimated seasonal population that could grow to more than 55,000 residents. In 2019, Timber Mesa responded to more than 6,200 calls for service.

Chief Savage said Timber Mesa currently had 93 fulltime employees which included 80 in the operations section (firefighters), six in the administration section, and seven in the logistics section. Timber Mesa operated out of five staffed fire stations, one airport station, and the administration/support services facility.

Chief Savage said Timber Mesa had outperformed every financial projection and saved the taxpayers more than \$2 million per year. Timber Mesa had been recognized by the Government Finance Officers Association for Excellence in Financial Reporting for the last three years

and was financially stable and able to continue current operations indefinitely into the future.

Chief Savage discussed Timber Mesa accomplishments, which included a merger resulting in improved services and \$2 million annual savings, an application for expanded ambulance services, purchase of administration and support services site, amended Fire Code to the 2015 International Fire Code, rebuild of Station No. 17, etc. Timber Mesa applied for the Staffing for Adequate Fire and Emergency Response (SAFER) grant in an effort to hire nine new firefighters.

Councilman Leech asked if Timber Mesa was awarded the SAFER grant. Chief Savage said yes, Timber Mesa had received notification that it was awarded the grant.

Chief Savage said Timber Mesa could continue to provide services at current levels indefinitely into the future but there were opportunities to improve the community, firefighter safety, services, response times, and the fleet and apparatus. He said while Timber Mesa could continue current performance, they could not make improvements under the current framework without bond funding. Timber Mesa was requesting a General Obligation (GO) bond that was used as a financial tool by fire districts and government entities. GO bonds were voter approved and to be used for capital purchases only.

Chief Savage said in 2019, Timber Mesa Fire and Medical Board (Fire Board) directed him to assemble a Citizen's Advisory Committee to determine whether a bond was appropriate for the Fire District. He said the Committee agreed that the Fire District should pursue a bond for identified projects and for the amount indicated but were concerned about competing ballot initiatives. The Committee made a recommendation to the Fire Board to not pursue a bond in the 2019 election but proceed with an election in 2020.

Chief Savage said in 2020, another Citizen's Advisory Committee was formed and voted unanimously to recommend to the Fire Board that Timber Mesa should call for an election for an \$18.9 million bond. A phone survey showed a 65% community support for the bond initiative. In May, the Fire Board unanimously voted to call for an election on November 3, 2020.

Chief Savage said Timber Mesa's bond package included retiring long-term lease purchase obligations for \$3.53 million, relocating Station no. 15 for \$4.42 million, developing a training facility for \$7.35 million, remodeling Station no. 19 for \$1.415 million, and purchasing fire engines and a ladder truck for \$2.15 million. The bond would be scheduled for two separate

sales in order to keep the tax rate for repayment of the bond as low as possible. The repayment of the bond funds would be amortized over 20 years, which meant the projects that would occur would be paid by residents who received the benefits of the improvements.

Chief Savage said the estimated average annual bond tax rate per \$100 of assessed valuation would be \$0.3274. A residential property that had an assessed valuation of \$12,708 would have an estimated average annual cost of \$41.61, which was an estimated monthly cost of \$3.47. A commercial property that had an assessed valuation of \$59,657 would have an estimated average cost of \$195.32, which was an estimated monthly cost of \$16.28. An agricultural and other vacant property that had an assessed valuation of \$3,128 would have an estimated average annual cost of \$10.24, which was an estimated monthly cost of \$0.85.

Councilman Leech said there was a training center in Taylor and asked why that training center did not fit Timber Mesa's needs. Chief Savage said yes, there was a training center in Taylor, but firefighters needed 2,600 hours of training each year and they would benefit from having a training center closer to their working location. Timber Mesa was unable to send multiple fire companies at one time to go train in Taylor due to coverage needs within the Fire District. He said the training center in Taylor also had many activities scheduled throughout the year, so it was hard to get the training in that the firefighters needed.

Mayor Seymore asked how Timber Mesa currently managed to get the required hours of training. Chief Savage said it had been hard trying to find ways to obtain the required training hours. He said the biggest advantage of having a training facility onsite would be the ability to train crews every day.

Vice Mayor Allsop said Timber Mesa was a Fire District that was directed by their own Fire Board. He said the City did not have any dealings with Timber Mesa's financial matters.

Mayor Seymore thanked Chief Savage for the presentation. He asked what the estimated overhead operational costs would be if the bond were to pass. Chief Savage said the only overhead cost that would occur would be managing the training facility. He did not have an exact number of what the overhead operational costs would be at the moment.

Councilman Leech asked what Timber Mesa would do with the vacated building if Station no. 15 was relocated. Chief Savage said once the building was vacated the plan would be to sell it.

Mayor Seymore asked where citizens could go for more information. Chief Savage said citizens could directly contact him by calling the Fire District's office number or emailing the administration.

7. **CONSENT CALENDAR:**

- A. Consideration of Acceptance of Grant Funds from Network of National Library of Medicine and Authorization of Associated Budget Transfers. (Lisa Lewis)
- B. Consideration of Acceptance of Grant Funds from Arizona State Library CARES Act and Authorization of Associated Budget Transfers. (Lisa Lewis)
- C. Consideration of CARES Act Funding for White Mountain Coalition Against Homelessness. (Ed Muder/Morgan Brown)
- D. Consideration of Award of Construction Contract for Meadow Fence. (Bill Kopp)
- E. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of September 15, 2020.

VICE MAYOR ALLSOP MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN LEECH; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CLARK, HATCH, KAKAVAS, AND LEECH VOTING IN FAVOR.

Mayor Seymore thanked the library staff for their hard work in applying for grants to help improve the library for citizens.

8. **NEW BUSINESS:**

- A. Authorization of Funding from Council Contingency to Purchase Thanksgiving Meals and Turkeys for Show Low Residents in Need. (Jay Brimhall)

Mr. Muder said the year 2020 had presented challenges for much of the world and for Show Low citizens. Our residents had been resilient, understanding, and patient during the last seven months since COVID-19 restrictions were enacted despite the many hardships. For the upcoming holiday season, two of Show Low's non-profit organizations had teamed up and approached the City with an idea to help those in need.

Mr. Muder said Vice Mayor Allsop approached staff, along with representatives from White Mountain Meals on Wheels, who operated the Show Low Senior Center, and Show Low Mainstreet to coordinate a one-time event to purchase and distribute Thanksgiving turkeys to Show Low residents in need this holiday season. Those who would rather have a ready-made meal for Thanksgiving could elect to take a meal in lieu of a turkey.

Mr. Muder said if funding was approved, staff would purchase Thanksgiving items, and White Mountain Meals on Wheels, Show Low Mainstreet, and other volunteers would hand out meals and turkeys with City staff to Show Low residents.

Mr. Muder said the turkey giveaway would take place on Monday, November 23, from 11:00 a.m. to 1:00 p.m. east of the LDS Downtown Chapel on 11th Street. The ready-made meals would be handed out during the same time and date at the Show Low Senior Center at 301 East McNeil.

Mr. Muder said staff requested up to \$15,000.00 from the Council Contingency account be allocated to purchase food for this event.

Vice Mayor Allsop said Meals on Wheels usually provided an annual Thanksgiving dinner and served 150 meals. He said this year with COVID-19 pandemic, it was discussed to have a drive-through style event to serve 300 meals to seniors and other residents. Those who could cook but did not have the means to purchase a turkey could drive through and pick up a turkey, and those who did not have the means to cook could pick up a ready-made meal.

Vice Mayor Allsop introduced Julia Edens, with Show Low Main Street, and Steve Beardsley, White Mountain Meals on Wheels Board Chairman. Ms. Edens said Show Low Main Street was looking for ideas to give back to the community during this time and Vice Mayor Allsop brought this idea to them. Mr. Beardsley said White Mountain Meals on Wheels traditionally served 150 meals for Thanksgiving dinner and hoped that serving 300 meals would help the community.

Councilwoman Kakavas asked if there would be a way for citizens to help contribute for this event. Vice Mayor Allsop said citizens could donate money or canned food to the White Mountain Meals on Wheels or Senior Center. Mr. Beardsley said due to the new addition at the Senior Center, there would be plenty of room to store donated food. They welcomed any type of donations that were received.

COUNCILWOMAN KAKAVAS MOVED TO AUTHORIZE UP TO \$15,000.00 FROM COUNCIL CONTINGENCY TO PURCHASE THANKSGIVING MEALS AND TURKEYS FOR SHOW LOW RESIDENTS IN NEED THIS HOLIDAY SEASON; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CLARK, HATCH, KAKAVAS, AND LEECH VOTING IN FAVOR.

Councilman Leech asked if Shamrock Foods could set up a refrigerated trailer to store the turkeys until they were picked up. Vice Mayor Allsop said they already talked with Shamrock Foods and U.S. Foods to discuss a refrigerated trailer. Mayor Seymore said citizens could donate canned goods at City Hall. Vice Mayor Allsop said there was a lot of community involvement for this event and 50 students from the Show Low High School would be participating to help distribute food.

- B. Consideration of Ordinance No. 2020-05 Extending and Increasing the Corporate Limits of the City of Show Low, Navajo County, State of Arizona by Annexing Thereto Certain Territory Contiguous to the Existing City Limits of the City of Show Low, Arizona – #P1320. (Justen Tregaskes)

Mr. Tregaskes said on March 3, 2020, the City Council was presented with a request submitted by Brad and Shannon Edgington and Ken and Sharon McFall to annex a portion of land located in an existing county island south of Cub Lake Road into the City of Show Low. Following discussion with the Council, staff approached the remaining property owners in the area to determine interest for their properties to be annexed. Based on these conversations, the annexation area was expanded to include additional property on the west area of the proposed annexation. No property owners on the southern portion of the proposed annexation were interested, with the exception of the City-owned parcel. The entire area proposed to be annexed was described as A.P. Nos. 212-03-019H, -019P, -136, -137A, -137B and -138.

Mr. Tregaskes said the property was owned by several different property owners. Staff had obtained signatures from a majority of property owners representing the majority of the assessed valuation. State statute required the signatures from a minimum of 50% of the property owners and 50% of the assessed valuation of the annexation area. No opposition was received from the remaining two property owners. As required by state statute, a public hearing was held August 4, 2020. After the public hearing, once the 30-day waiting period expired, signatures were obtained and the signed annexation petitions were recorded with Navajo County.

Mr. Tregaskes said the next step was for the Council to adopt an ordinance approving the annexation. The existing zoning within the

county was A-General, comparable to the City's AR-43 zoning, and C-R, comparable to the City's C-2 zoning. Once these parcels were annexed, they would be zoned AR-43 and C-2. Any requested changes would then proceed through the normal zone change procedures. Reading and adoption of Ordinance No. 2020-05 was scheduled for tonight's meeting, and the ordinance would be effective in 30 days.

By unanimous consent, Ms. Hall read Ordinance No. 2020-05 by title only.

“AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SHOW LOW, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE CITY OF SHOW LOW, NAVAJO COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING THERETO CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING CITY LIMITS OF THE CITY OF SHOW LOW, ARIZONA”

COUNCILMAN LEECH MOVED TO ADOPT ORDINANCE NO. 2020-05; SECONDED BY VICE MAYOR ALLSOP; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CLARK, HATCH, KAKAVAS, AND LEECH VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilwoman Kakavas encouraged citizen to receive a flu shot. Summit Healthcare would host numerous drive-through flu shot clinics, and citizens could find the dates and more information on Summit's website.

B. Mayor

Mayor Seymore encouraged citizens to vote in the upcoming election on November 3.

Mayor Seymore said the Community Fast fundraising event would begin soon and more information would be forthcoming.

Mayor Seymore thanked staff for turning the downtown lights purple for Domestic Abuse Awareness Month.

B. City Manager

Mr. Muder said citizens could still register to vote in the November 3 General Election. A federal court extended Arizona's voter registration deadline from yesterday to October 23. Voter registration forms were available at City Hall.

Mr. Muder said Show Low City Hall had been designated as an early voting center for all Navajo County voters for the November 3 General Election. The voting center would be open from October 12 through October 16, and October 19 through October 23, from 10:00 a.m. to 3:00 p.m. Voters would need to present a valid Arizona driver's license. Those who received an early ballot in the mail were also welcomed to drop off their ballot at City Hall during early voting or drop it in the ballot box at the at 550 North 9th Place.

Mr. Muder said Fall Play Days for kids, ages 5 to 11, coincided with next week's fall break. This was a drop-in recreation program held from 8:00 a.m. to noon next October 12 through October 15, at the city campus multi-purpose building located at 620 East McNeil.

Mr. Muder said in public works projects, work continued on several projects in the City, including the 4th Avenue and Cooley sidewalk project, the East Hall sidewalk and drainage project, and the West Cooley, phase 2 sewer project. He thanked the citizens for their patience as crews worked on important projects around the City.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mayor Seymore said there would be a Study Session on October 20, at 6:30 p.m.

Mayor Seymore said the Council Retreat would be on October 29.

Mayor Seymore said there would be an Apache and Navajo Counties Mayors and Councilmembers Association meeting on October 15.

VICE MAYOR ALLSOP MOVED TO RECESS INTO EXECUTIVE SESSION TO DISCUSS LEASE OF MODULAR BUILDINGS AT SHOW LOW MUNICIPAL AIRPORT AND REVIEW THE EXECUTIVE SESSION MINUTES OF AUGUST 18; SECONDED BY COUNCILMAN CLARK; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CLARK, HATCH, KAKAVAS, AND LEECH VOTING IN FAVOR.

The Show Low City Council recessed in Executive Session at 8:06 p.m.

11. **EXECUTIVE SESSION.**

- A. Confidentiality Statement.
- B. Discussion or consultation for legal advice with the attorney or attorneys of the public body or with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property. Pursuant to A.R.S. Sections 38-431.03(A)(3) and 38-431.03(A)(7).
 - (1) Lease of Modular Buildings at Show Low Municipal Airport.
- C. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).
 - (1) Executive Session Minutes of August 18, 2020.

12. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

- A. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on August 18, 2020.

COUNCILMAN LEECH MOVED TO APPROVE THE EXECUTIVE SESSION MINUTES OF AUGUST 18, 2020; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS CLARK, HATCH, KAKAVAS, AND LEECH VOTING IN FAVOR.

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF OCTOBER 6, 2020 AT 8:26 P.M.**

ATTEST:

APPROVED:

Tamra Reidhead, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on October 6, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Tamra Reidhead, City Clerk