

**SHOW LOW CITY COUNCIL**  
**Regular Meeting – Tuesday, March 3, 2020**

**PURSUANT** to A.R.S. Section 38-431.02, notice is hereby given to the Show Low City Council and to the general public, that a **Regular Meeting** of the Show Low City Council will be held on Tuesday, March 3, 2020, at 7:00 p.m. in the City Council Chambers, 181 North 9th Street, Show Low, Navajo County, Arizona. The agenda for this meeting is as follows.

1. Call to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

6. **SPECIAL EVENTS:**

- A. Presentation on Community Outreach by Northland Pioneer College.

7. **CONSENT CALENDAR:**

- A. Acceptance of Governor's Office of Highway Safety Grant and Authorization of Associated Budget Transfers. (Joe Shelley)
- B. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of February 18, 2020.

8. **NEW BUSINESS:**

- A. Consideration of Request to Annex Properties Located South of Cub Lake Road into the City of Show Low – A.P. Nos. 212-03-137B, 212-03-138, and 212-03-019P – #P-1320. (Justen Tregaskes)

9. **SUMMARY OF CURRENT EVENTS:**

- A. Council Members
- B. Mayor
- C. City Manager

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

11. **ADJOURNMENT.**

**SCHEDULED MEETINGS/EVENTS:**

03/03/20	7:00 PM	CITY COUNCIL – REGULAR MEETING
03/10/20	6:00 PM	CITY COUNCIL – SPECIAL MEETING
03/10/20	7:00 PM	P&Z COMMISSION – REGULAR MEETING
03/17/20	6:00 PM	CITY COUNCIL – STUDY SESSION
03/17/20	7:00 PM	CITY COUNCIL – REGULAR MEETING
03/24/20	7:00 PM	P&Z COMMISSION – REGULAR MEETING

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Show Low makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Show Low City Council regular meetings are recorded and may be viewed on the City of Show Low's website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

Pursuant to the Americans with Disabilities Act (ADA), the City Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please call the City Clerk's office at (928) 532-4061 at least 48 hours prior to the meeting for accommodation.

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Tamra Reidhead, City Clerk

I, Tamra Reidhead, do hereby certify that the foregoing notice was posted on Friday, February 28, 2020.

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**CITY OF SHOW LOW  
 STAFF SUMMARY REPORT**

**AGENDA TITLE:** Acceptance of Governor’s Office of Highway Safety Grant and Authorization of Associated Budget Transfers (Joe Shelley)

**RECOMMENDATION**

I **MOVE** to authorize the acceptance of a Governor’s Office of Highway Safety Grant for \$4,500 to purchase radar units and authorize the associated budget transfers.

**BACKGROUND**

The City of Show Low received a grant award from the Governor’s Office of Highway Safety for \$4,500 to purchase new radar units for patrol.

Staff recommends accepting the additional grant funding and authorizing the finance department to add this funding to the fiscal year 2020 revenue and expenditure budget for this grant. There are no matching funds required to accept this grant.

Attachments:  
 None

**FISCAL IMPACT**

Anticipated cost: \$4,500  
 Funding source (account no.): GOHS Speed Enforcement Equipment (22-455-495-7300-1230)

Description	Account	Approved Budget	Transfer	Amended Budget
Unanticipated Revenue	22-402-350-3903-0000	\$3,260,350	(4,500)	\$3,255,850
GOHS – Speed Enforcement Equipment	22-455-360-3342-1230	\$0.00	4,500	4,500
Unanticipated Expenditures	22-402-430-8150-0000	\$3,260,350	(4,500)	\$3,255,850
GOHS – Speed Enforcement Equipment	22-455-495-7300-1230	\$0.00	4,500	\$4,500
<b>Total</b>		<b>\$6,520,700</b>	<b>0.00</b>	<b>\$6,520,700</b>

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 18, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Seymore, Vice Mayor Allsop, Councilman Hatch, Councilwoman Kakavas, Councilman Kelley, and Councilman Leech.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Joe Shelley, Police Chief; Jay Brimhall, Community Services Director; Rachael Hall, Assistant City Clerk; and Tamra Reidhead, City Clerk.

**GUESTS:** Steven and Karen Slaton, Dawn Wilson, Laura Singleton, Brian Swanty, Jack Latham, Brandt Clark, Jon Adams and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Councilwoman Kakavas led the Council and audience in the pledge of allegiance.

Mayor Seymore gave his condolences to the Kellywood family and friends on the loss of White Mountain Apache Tribe Officer David Kellywood. He said Officer Kellywood would lie in State at the Chief Alchesay Activity Center in Whiteriver beginning February 27 for two nights. The funeral service would be held on February 29, at 11:00 a.m. at the Chief Alchesay Activity Center.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council

cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Steven Slaton, 4422 Larkspur Road, said he would like to propose the City to declare itself as a Second Amendment sanctuary city. Four counties have already declared to be Second Amendment sanctuary counties. He handed out more information from Yavapai County.

6. **SPECIAL EVENTS:**

A. Update from Navajo County Sheriff David Clouse.

Sheriff David Clouse, with the Navajo County Sheriff's Office, gave a brief report about the Sheriff's Office. He said they worked closely with the Show Low Police Department while sharing the same public safety building. Navajo County had a large area that spreads over five municipalities.

Sheriff Clouse said the local municipalities worked together during this difficult time after the loss of Officer David Kellywood from the White Mountain Apache Tribe. Officer Kellywood began his career as a detention officer for the Navajo County Sheriff's Office and then attended the police academy to become a police officer to serve his home Tribe. Sheriff Clouse appreciated the local communities who came together and responded to the needs of the residents during this time.

Sheriff Clouse said in 2019 the Sheriff's Office responded and assisted with 83 calls for service with Show Low Police Department. The City had 626 arrests and bookings in the Navajo County jail. The Sheriff's Office responded to 3,202 calls and conducted 1,011 traffic stops in area no. 5 which consisted of Silver Lake Estates, Linden, and unincorporated areas around the City.

Sheriff Clouse said the biggest concerns for the City were property crimes, drug trafficking, and the use of drugs such as methamphetamine, heroin, and fentanyl. He said they were working to combat the use of fentanyl by education, prevention, treatment, legislation, and enforcement. The Sheriff's Office was committed to continue to work with the City to meet the public safety needs.

7. **CONSENT CALENDAR:**

A. Consideration of Memorandum of Understanding for Eastern Arizona Safe Trails Task Force. (Joe Shelley)

- B. Consideration of Acceptance of Grant Funds from Syracuse University School of Information Studies for “Inspiring Invention Through Stories” program and Authorization of Associated Budget Transfers. (Lisa Lewis)
- C. Consideration of Acceptance of Grant Funds from Pitney Bowes Foundation for “ProLiteracy Education Project” and Authorization of Associated Budget Transfers. (Lisa Lewis)
- D. Consideration of Minutes of Show Low City Council meetings:
  - (1) Regular Meeting of February 4, 2020.

**COUNCILMAN LEECH MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

8. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for Meadow Trail Pavilion Design Build, City of Show Low Project No. PR-2219. (Bill Kopp)

Mr. Kopp said the City of Show Low solicited proposals from interested parties for the Meadow Trail Pavilion Design Build, City of Show Low Project No. PR-2219. The work included the construction of a 24-foot by 36-foot building containing two restrooms. The building would be located on A.P. No. 210-23-010A. This area was also known as the “Meadow Trailhead”. The building would have a concrete slab floor, Corten corrugated roofing and would be sided with salvaged barn wood from the old Ellsworth barn. The building would have a concrete masonry unit superstructure and two double-rolling barn doors. The restrooms were each approximately eight feet by eight feet and would be constructed from concrete masonry units. Each room would include a water closet, sink and vanity, grab bars, paper product dispensers, mirror, and all other necessary appurtenances. A general sketch showing the layout of the restrooms was included with the request for proposals. The work included furnishing and installing framing, siding, roofing, painting, plumbing, electrical, heating and cooling, and all other incidental items for a complete turnkey project. The City would construct the building pad and stub power, water, and sewer to approximately five feet from the building. The successful proposer would also provide permitable design drawings for the construction, a preliminary schedule, and an itemized cost proposal.

Mr. Kopp said in January 2020, staff advertised the request for proposals and received responses from two interested companies. There were several selection criteria, including qualifications, experience, and price. A selection committee reviewed the statements of qualifications, and Sutherland Construction Company, Inc. was determined to be the highest ranked firm. Sutherland Construction, Inc., with whom the City has established a very good working relationship, was also the contractor that built the operations building at the wastewater treatment plant and several public restrooms.

Mr. Kopp said staff recommended awarding the construction contract for Meadow Trail Pavilion Design Build, City of Show Low Project No. PR-2219 to Sutherland Construction Company, Inc. in an amount not to exceed \$106,830.82.

Councilman Leech asked if security cameras or more lighting would be installed. Mr. Kopp said staff was discussing options of the ability to install security cameras. He said long term plans were to expand the parking lot and install more lighting during that project.

Councilwoman Kakavas asked when the parking lot expansion project would be. Mr. Kopp said there wasn't an exact timeline for the parking lot expansion project but he would look into it and report to the Council.

Councilman Hatch asked if there was still a repeater in the Hampton Inn hotel that was nearby. Mr. Kopp said he didn't know if there was a still a repeater at Hampton Inn but that was something he would look further into.

Mayor Seymore and Vice Mayor Allsop asked if more elements could be reused or incorporated into the project such as beams from the old barn to be installed in the new structure. Mr. Kopp said there would be a meeting with the designers and he would express the Council's wishes to add in more elements to the design.

**VICE MAYOR ALLSOP MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR MEADOW TRAIL PAVILION DESIGN BUILD, CITY OF SHOW LOW PROJECT NO. PR-2219 TO SUTHERLAND CONSTRUCTION COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$106,830.82; SECONDED BY COUNCILMAN LEECH; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

- B. Consideration of Approval of Agreement with Global Traffic Technologies, LLC for Traffic Safety-Related Equipment and Services. (Joe Shelley)

Chief Shelley said Global Traffic Technologies, LLC also known as GTT, was a company specializing in intersection control devices for emergency vehicles.

Chief Shelley said equipment would be installed at each intersection which would be controlled by devices mounted in emergency vehicles. Using GPS technology, emergency vehicles responding with lights and siren would be able to ensure they have the green light when approaching a signal controlled intersection.

Chief Shelley said the Police Department wished to join with Timber Mesa Fire and Medical District and Pinetop Fire District in a cost-sharing agreement. Arizona Department of Transportation was also partnering in the installation and maintenance of the signals. Navajo County Sheriff and Arizona Department of Public Safety were also considering joining the agreement. If they joined in the future, this would lower the cost to the City. The City's portion of installing and maintaining GTT's system was \$39,648 per year. This cost included equipping 22 patrol cars and installing equipment and software at all signaled intersections.

Chief Shelley said the contract was valid until June 30, 2030, but could be cancelled for cause or if funds are not appropriated by the Council.

Chief Shelley said the annual funding for this agreement would be requested as part of the FY2021 budget process.

Councilman Leech thought the City already had devices at the intersections. Chief Shelley said yes, there was one device years ago on one intersection in the City but it had been uninstalled for over seven years. He said every intersection would now be set up with control devices.

Councilman Kelley asked if there were legal consequences for citizens who had private equipment that may interrupt the control devices. Chief Shelley said that the older control devices were controlled by a light emitting device but the new control devices would be on a new GPS system and had great success so far for those using it.

Mayor Seymore asked if there were statistics showing the traffic safety benefits for citizens with using this new system. Chief Shelley said he did not have statistics of emergency related vehicle accidents at an intersection at this time. He said with the new system, an emergency vehicle would be able to set a specific length of area before coming upon an intersection that would trigger all traffic lights to turn red. Therefore,



the emergency vehicle would have a clear intersection when driving through.

Councilman Leech asked if Arrowhead Fire and Medical Authority was a partner in the agreement. Chief Shelley said no, at this moment Arrowhead Fire and Medical Authority was not a partner of the agreement.

**COUNCILMAN LEECH MOVED TO APPROVE AN AGREEMENT WITH GLOBAL TRAFFIC TECHNOLOGIES, LLC FOR TRAFFIC SAFETY-RELATED EQUIPMENT AND SERVICES IN AN AMOUNT NOT TO EXCEED \$39,648 ANNUALLY; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

C. Consideration of Approval to Sell Used Police Cars to Town of Globe. (Joe Shelley)

Chief Shelley said the City Council previously authorized purchasing 14 police vehicles for their fleet to replace vehicles that were no longer cost effective. Normally, the City stripped the older vehicles of the police equipment and decals, which costs \$500 to \$600 each, and then would send them to public auction.

Chief Shelley said the Globe Police Department was currently suffering a critical shortage of police vehicles. They have asked to purchase the police vehicles the City would be sending to auction for a fair market value. This was an emergency stopgap measure on their part until they can get some new vehicles.

Chief Shelley said the City had six vehicles that have an average Kelley Blue Book value of about \$1,691 each. This takes into consideration one vehicle needed a new transmission and one vehicle was from a drug seizure. Globe was offering to purchase the six vehicles for a cost of \$2,000 each, including the police equipment that's on them (the police equipment such as push bumpers, cages, etc. can't be reused on new cars as they are all vehicle make and model specific).

Chief Shelley said the vehicles that would be sold to Globe would include:

- One 2003 Chevy Impala (Unit #13)
- One 2006 Chevy Impala (Unit #92)
- Two 2007 Chevy Impalas (Units #63 & #70)
- One 2008 Chevy Impala (Unit #24)
- One 2007 Chevy Suburban (Unit #73)

Mayor Seymore asked if any local agencies were interested in purchasing the vehicles. Chief Shelley said no, there were not any local agencies that were interested in purchasing the vehicles.

**COUNCILMAN HATCH MOVED TO AUTHORIZE SELLING SIX RETIRED POLICE VEHICLES, UNIT NUMBERS 13, 24, 63, 70, 73 AND 92 OWNED BY THE CITY OF SHOW LOW TO THE TOWN OF GLOBE FOR \$12,000; SECONDED BY VICE MAYOR ALLSOP; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Vice Mayor Allsop attended the Meals on Wheels meeting and said they will host a Mardi Gras brunch on February 25, from 11:30 a.m. to 12:30 p.m.

B. Mayor

Mayor Seymore thanked the recreation staff for their efforts of planning the Daddy Daughter Dance. He also thanked the public works crew for their work on the old pavilion at the City Park.

C. City Manager

Mr. Muder said Culver's Restaurant opened a week ago. He welcomed them to the City and congratulated them on their successful opening.

Mr. Muder said in recreation opportunities, registrations were being accepted for spring one-pitch softball and grass volleyball league. Registration was also open for coed, men's, and women's summer softball leagues.

Mr. Muder said there were several improvement projects underway. The final paving and cleanup were completed on the Fairway Park Phase IV waterline improvements project and work began on Phase I of the West Cooley sewer main replacement project. He thanked Show Low's citizens for their patience as crews worked on projects around the City.

10. **SCHEDULING OF MEETINGS:**

None.

**COUNCILWOMAN KAKAVAS MOVED TO RECESS INTO EXECUTIVE SESSIONS TO DISCUSS THE LEASE WITH NORTHEASTERN ARIZONA COMMUNITY RESOURCE NETWORK, INC, THE DEVELOPMENT AGREEMENT FOR NAVAJO COUNTY A.P. NOS. 210-32-016N AND 210-32-016L, AND REVIEW THE EXECUTIVE SESSION MINUTES OF FEBRUARY 4, 2020; SECONDED BY VICE MAYOR ALLSOP; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

The Show Low City Council recessed into Executive Session at 7:44 p.m.

11. **EXECUTIVE SESSION.**

- A. Confidentiality Statement.
- B. Discussion or consultation for legal advice with the attorney or attorneys of the public body or with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property. Pursuant to A.R.S. Sections 38-431.03(A)(3) and (7).
  - (1) Lease with Northeastern Arizona Community Resource Network, Inc.
  - (2) Development Agreement for Navajo County A.P. Nos. 210-32-016N and 210-32-016L.
- C. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).
  - (1) Executive Session Minutes of February 4, 2020.0

12. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

The Show Low City Council reconvened into Open Session at 8:23 p.m.

- A. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on February 4, 2020.

**COUNCILMAN LEECH MOVED TO APPROVE THE EXECUTIVE SESSION MINUTES OF FEBRUARY 4, 2020; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED 6 TO 0 WITH MAYOR SEYMORE, VICE MAYOR ALLSOP, AND COUNCIL MEMBERS HATCH, KAKAVAS, KELLEY, AND LEECH VOTING IN FAVOR.**

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 18, 2020 AT 8:23 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Tamra Reidhead, City Clerk

\_\_\_\_\_  
Daryl Seymore, Mayor

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**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on February 18, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Tamra Reidhead, City Clerk

## CITY OF SHOW LOW STAFF SUMMARY REPORT

**AGENDA TITLE:** Consideration of Request to Annex Property Located South of Cub Lake Road into the City of Show Low – A.P. Nos. 212-03-137B, 212-03-138, and 212-03-019P – #P-1320.

### RECOMMENDATION

I **MOVE** to direct staff to file the blank petition with the Navajo County Recorder for this proposed annexation, according to the boundaries recommended by the City Council.

### BACKGROUND

Brad and Shannon Edgington and Ken and Sharon McFall have approached the City requesting annexation of property known as A.P. Nos. 212-03-137B, 212-03-138, and 212-03-019P into the City of Show Low to allow for connecting to City sewer. Staff will review the attached map during the meeting. The Council may want to explore the possibility of expanding the annexation area to create a more logical boundary. If so, the Council would then direct staff to contact the property owners in the expanded area to see if they would be interested in being annexed into the City.

Once all interested property owners have been identified, the Council would direct staff to move forward with the annexation by filing the official map and blank annexation petition. Within 30 days from the date of filing in Navajo County, the property owners would be notified and a public hearing would be held before the Council. Following the public hearing, staff would collect signatures from the affected property owners, the signed petition would be filed would be filed, and the Council would be presented with an ordinance for annexation.

**SUBJECT PROPERTY MAP**

**Proposed Annexation A.P.N. 212-03-019P, 137B and 138**

